



**DEPARTMENT OF THE AIR FORCE
HEADQUARTERS AIR MOBILITY COMMAND**

MEMORANDUM FOR AMC A-STAFF
AMC SPECIAL STAFF
18 AF/CC
USAF EC/CC

FROM: AMC/CC

SUBJECT: Family Days for CY21

1. In appreciation of the tremendous accomplishments and sacrifices of our personnel, I am declaring the following dates as AMC Family Days for calendar year 2021:

DATE	IN CONJUNCTION WITH
Monday, 4 Jan	New Year's Day (Friday, 1 Jan)
Friday, 28 May	Memorial Day (Monday, 31 May)
Friday, 2 Jul	Independence Day (Monday, 5 Jul)
Friday, 3 Sep	Labor Day (Monday, 6 Sep)
Friday, 26 Nov	Thanksgiving (Thursday, 25 Nov)
Monday, 27 Dec	Christmas (Friday, 24 Dec)
Monday, 3 Jan 22	New Year's (Friday, 31 Dec)

2. The dates listed above are designated as regular passes. The applicable guidelines regarding passes and chargeable leave are outlined in AFI 36-3003, Military Leave Program. For military members required to perform duty during these holidays, commanders are encouraged to grant compensatory time-off during the first week following the holiday, mission requirements permitting.

3. Under the current rules for DoD civilians, commanders can encourage liberal leave, use of previously earned compensatory time or use already approved time-off awards. Group time off awards, specifically for giving the day off, is prohibited by AFI 36-1004, The Air Force Civilian Recognition Program.

4. During your family days and holiday activities, please think safety first. Additionally, as a reminder please follow established guidelines for leave from the MyPers website concerning the most current travel guidance during this COVID19 pandemic. Use your Wingman, apply common sense, always drive safely and continually wear your seat belts. I ask commanders and supervisors to provide required safety briefings to their personnel and ensure they understand risk management procedures.

5. If your staff has any questions, please feel free to contact Mr. Benjamin D. Trotter, AMC/DCS, at DSN 779-3312 or Commercial (618) 229-3312.

JACQUELINE D. VAN OVOST
General, USAF
Commander