Air Force Flyover Request Process

- Any agency or organization requesting a flyover or static display must place the request in the Air Force Aerial Events website.
- http://www.airshows.pa.hq.af.mil/publicsite/index.cfm?fwa=home



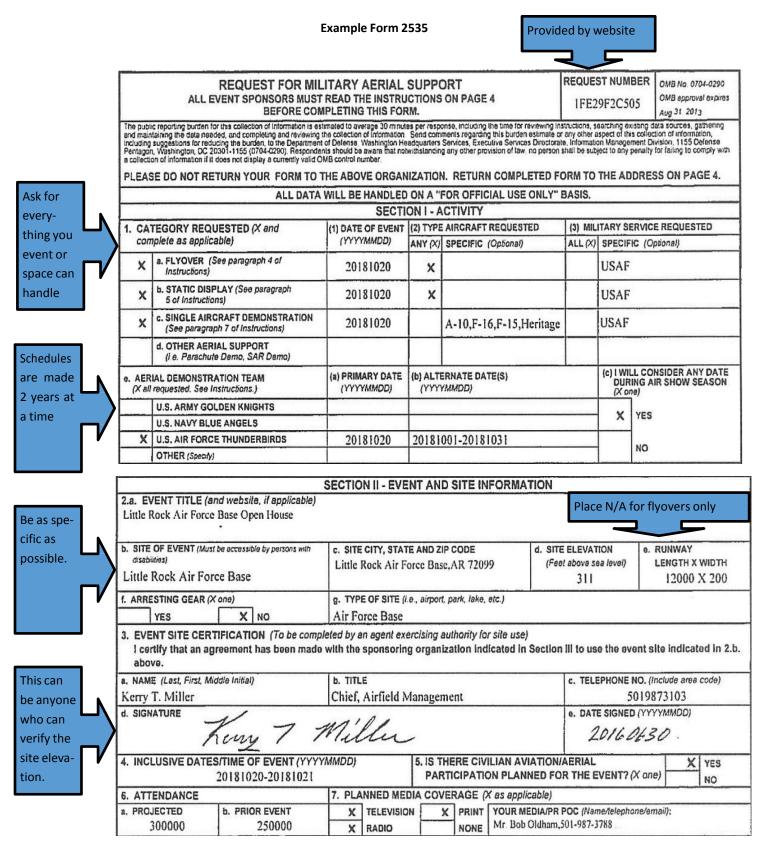
• If the agency or organization desire a particular aircraft or unit to perform, the request has to be in the system. Once it's approved in the system, any unit can volunteer to support.

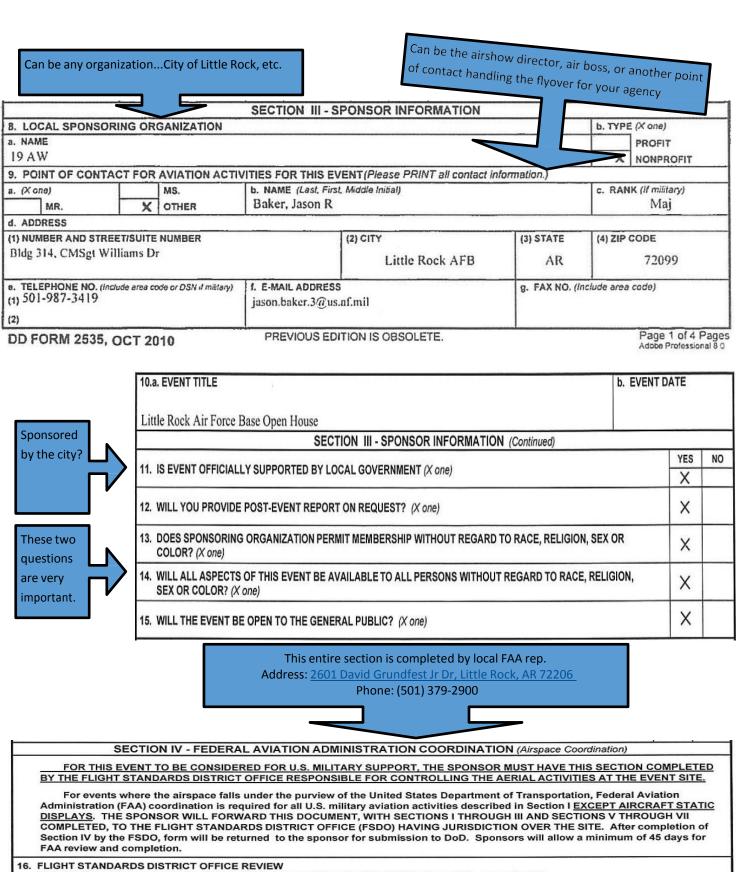
GENERAL CRITERIA

- Flyover requests for civilian events will be limited to one of the five Patriotic Holidays traditionally supported by the service. Those events are: **Veteran's Day, Memorial Day, Independence Day (July 4th), POW/MIA Day and Armed Forces Day.**
- Civilian air shows will also be eligible for Air Force support in 2016-2017 in a limited capacity. Approved events will be eligible for no more than four static display aircraft, with up to two flyovers during the course of the event.
- Please note that the Air Force premier air power demonstration teams do not count toward those limits. These units are: the
 USAF Thunderbirds, the F-22 Raptor Demo Team, the F-16 Demo Team and the United States Air Force Academy Wings of
 Blue Parachute Demo Team.
- Limited aerial event support will be considered for professional sports teams and national civic events on a case-by-case basis.

Paperwork Timeline

- The DD Form 2535 must be submitted on time before an event is deemed eligible. Aviation-related events generally need to arrive at SAF/PAY 45 days in advance. Non aviation-related events off base must arrive at SAF/PAY 45 days in advance with an attached Exception-to-Policy Form. May take just as long for FAA to fill their portion fo the form.
- Copy of working PDF form 2535 can be pulled from Aerial Website.





Administration (FAA) coordination is required for all U.S. military aviation activities described in Section I EXCEPT AIRCRAFT STATIC DISPLAYS. THE SPONSOR WILL FORWARD THIS DOCUMENT, WITH SECTIONS I THROUGH III AND SECTIONS V THROUGH VIII COMPLETED, TO THE FLIGHT STANDARDS DISTRICT OFFICE (FSDO) HAVING JURISDICTION OVER THE SITE. After completion of Section IV by the FSDO, form will be returned to the sponsor for submission to DoD. Sponsors will allow a minimum of 45 days for FAA review and completion.

16. FLIGHT STANDARDS DISTRICT OFFICE REVIEW I have reviewed the requested activity in Section I and determined that: (X and complete as applicable)

a. FAA/OTHER GOVERNMENTAL WAIVER IS NOT REQUIRED.

b. WAIVER IS REQUIRED FOR THE FOLLOWING EVENT(S) LISTED IN SECTION I: (Specify)

USAF Thunderbirds or aircraft performing aerobatic flight will need a waiver of 14 CFR 91.303

C. COORDINATION HAS BEEN ACCOMPLISHED WITH CONTROLLING AIR TRAFFIC CONTROL FACILITY.

d. AIR TRAFFIC COORDINATION IS NOT REQUIRED.

e. DEMONSTRATION SITE FEASIBILITY STUDY IS REQUIRED AND SITE PLAN WAS SUBMITTED BY THE SPONSOR. (Must meet show line, crowd line, airspace parameters and show congested areas, dwellings, thoroughfares, and obstructions within 3 NM of show center.)

f. DEMONSTRATION SITE FEASIBILITY STUDY IS NOT REQUIRED.

g. NO MAJOR NOISE CONCERNS IN THE REQUESTED AIRSPACE.

20.a. EVENT TITLE			b. EVENT DATE		
Little Rock Air Force Base Open House					
SECTION V - PROGRAM					
21. PROGRAM THEME AND OBJECTIVE (Please explain how aviation support is an integral part of the event.)					
	hance, and foster support	from the community, bus	Wing, 189th Airlift Wing, other LRAFB tenant units and our inesses, and government officials within our state and		
This is section to explain the event theme and justify the flyover or static display request. This can range from military recruitment to reinvigorating enthusiasm for aviation.					
22. CHARGES AND FEES					
a. ADMISSION 0	b. PARKING 0	c. SEATING 0	d. OTHER (Specify) 0		
e. DOES EVENT RAISE FUNDS? (X one) YES (Complete 22 f and X NO 22.g.)	f. FUNDS WILL BE USED F (1) CHARITIES (2) EXPENSES (3) PRIZES	(4) OTHER (Explain in 22 g.)	g. SPECIFIC INSTRUCTIONS FOR USE OF FUNDS (Company, Charity or Organization to benefit)		
23. HISTORICAL INFORMATION					
a. LIST ALL YEARS THE EVENT HAS BEEN HELD	b. LAST AERIAL DEMONSTRATION AND YEAR OF PERFORMANCE (i.e., Blue Angels, Thunderbirds, Golden Knights) Blue Angels (2012)		c. LIST CIVILIAN AND MILITARY AIRCRAFT AT LAST YEAR'S EVENT		
List years: (2010, 2012, etc.)	List the mandemo team	ajor aerial ms only			

By initialing in this section, you are agreeing to provide the items below for any military unit that provides a static display or other type of support.

SECTION VI - SUPPORT (All Requests other than Flyovers)	
24. THE SPONSOR AGREES TO: (Initial each item signifying acceptance. Lack of initials renders the event ineligible for all support other than Flyovers.)	INITIALS
a. OBTAIN THE AIR SHOW WAIVER FROM THE FAA MONITOR PRIOR TO THE EVENT FOR EACH ACTIVITY REQUIRING A WAIVER (plan a 60-day lead time). FAILURE TO OBTAIN A WAIVER WILL RESULT IN DEMONSTRATION CANCELLATION AT THE EXPENSE OF THE SPONSOR.	
b. PAY TEAM COSTS AS OUTLINED ON PAGE 4, PARAGRAPHS 6 OR 8 OF INSTRUCTIONS, AS APPLICABLE. (Applies only for Blue Angels, Thunderbirds, or Golden Knights requests.)	
c. PROVIDE OR REIMBURSE TRANSPORTATION, MEALS, AND QUARTERS COSTS(including pre-event visits) FOR ARMED FORCES PARTICIPANTS, AS REQUIRED. (Reimbursement for demonstration teams covered in paragraphs 6 or 8 of Instructions.)	
d. PROVIDE SUITABLE AIRCRAFT FUEL AT MILITARY CONTRACT PRICES. (Sponsor must pay all costs over military contract prices, including any transportation and handling charges, if fuel is not available at such prices.)	
PROVIDE SECURITY FOR AIRCRAFT AT EVENT SITE DURING ENTIRE STAY, (Certain assets (i.e., B-2 and F-117) will require extensive security.)	
f. PROVIDE MOBILE FIREFIGHTING, CRASH, AND GROUND-TO-AIR COMMUNICATIONS EQUIPMENT AT THE SHOW SITE FOR FLIGHT AND PARACHUTE DEMONSTRATIONS AND STATIC DISPLAY AIRCRAFT.	
g. PROVIDE AMBULANCE AND MEDICAL PERSONNEL ON SITE DURING FLIGHT AND PARACHUTE DEMONSTRATIONS AND CERTAIN OTHER TYPES OF AERIAL ACTIVITIES AS DETERMINED, IN ADVANCE, BY THE MILITARY SERVICES.	
h. PROVIDE TELEPHONE FACILITIES FOR NECESSARY OFFICIAL COMMUNICATIONS AT THE EVENT SITE.	
i. PROVIDE AERIAL PHOTOGRAPH AND AIRFIELD DIAGRAM UPON REQUEST.	
J. PROVIDE LOCAL MILITARY RECRUITERS, AT NO CHARGE, PRIME SPACE AT THE EVENT SITE FOR RECRUITING ACTIVITIES.	

This needs to be signed by the Chairman or President of your agency or organization. The base wing commander will only sign if it is an airshow held on a military installation.

	SECTION VII - CERTIFICATION BY	SPONSOR
25. PRESIDENT/CHAIRMAN OF SPON	ISORING ORGANIZATION/BASE OR WING CO	OMMANDER(If military sponsored)
from the military services will co	rided above is complete and accurate to the b ntact us to discuss arrangements and additio is form may invalidate eligibility for military p	est of my knowledge. I understand that representatives nal costs involved prior to final commitments. Any articipation.
a. SIGNATURE	b. DATE SIGNED (YYYYMMDD)	c. PRINT NAME AND TITLE

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Other Helpful Notes:

- Once the Form 2535 is signed and completed, upload to the Aerial Demonstration website.
- http://www.airshows.pa.hq.af.mil/publicsite/index.cfm?fwa=home
- Speak with your local military Public Affairs office to help expedite the paperwork and keep track of it.
- Once SAF/PA approves the request it will show on the website. If you have a particular Air Force unit you want to conduct a flyover or static display, that unit has to be the first to volunteer within the system.
- There are many factors that go into what event is supported by the Air Force. Get your request in early to increase the chances of some type of aerial support.