

MILITARY SERVICE PAYMENT ELECTION FORM

DATE _____

EMPLOYEE NAME _____

SOCIAL SECURITY NUMBER _____

Military Service Deposit Period(s): _____

PLEASE CHECK ONE OF THE FOLLOWING PAYMENT OPTIONS: *(NOTE: It takes DFAS approximately 60 days to process your election.)*

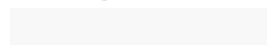
- ☐ I hereby elect to START a bi-weekly payroll deduction in the amount of \$_____ (minimum of \$25.00). This election will become effective on the pay period this form was processed by the Payroll Office.*
- ☐ I hereby elect to pay the entire amount of my Military Service Deposit out of my technician payroll. This election will become effective on the pay period following receipt of this form by the Payroll Office.*
- ☐ I hereby elect to STOP my bi-weekly payroll deduction effective on the pay period following receipt of this form by the Payroll Office.*

***You must be Returned to Duty in order to elect one of these options.**

- ☐ Credit card payment online at pay.gov. If you elect this option, DFAS will mail you a pin in order to access the system and submit your payment. You can elect to buyback all time periods at once with one lump sum payment.
- ☐ Cash payment by personal check. You can elect to pay off more than one period in the same check. You can elect to buyback all time periods at once with one lump sum payment. Make checks payable to DFAS-CL / DSSN 8522. Send directly to DFAS: It will take 45-60 days for your check to be processed by DFAS and appear on your LES

DFAS Cleveland
ATTN: J3DCBB/559
1240 East 9th St.
Cleveland, OH 44199

Please write "MILITARY DEPOSIT/CATCH 62" and your SSN on the memo line.



Employee Signature

Wet signature or digital signature are acceptable