

How to buy back your military time

- Step 1- Obtain a copy of your DD214 (member 2 or 4), Complete RI 20-97, and Fax Coversheet then Fax the Coversheet, RI 20-97, & DD214 to 866-401-5849
- Step 2- Obtain Estimated Earning statement and DD214, then fill out SF 3108. You must submit to MyPers and attach Estimated Earning, SF 3108, & DD Form 214 (Member 2 or 4)
- Step 3- Once your package is submitted to MyPers expect to wait about 2 months for DFAS to mail you your military service deposit calculation.
- Step 4-To pay your military service deposit you can do so online at pay.gov, by payroll deduction or by check. Once you have paid in full you must submit that documentation through MyPers.

- Step 1- Obtain a copy of your DD214 (member 2 or 4), Complete RI 20-97, and Fax Coversheet then **Fax the Coversheet, RI 20-97, & DD214 to 866-401-5849**

Log on to MyPers then click on Retirement

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- Access vPC Dashboard
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- Access Employee Benefits Information System (EBIS) Application
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Retirement

New Retirement Plans

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- [Federal Employees Retirement System - Further Revised Annuity Employee](#)
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Civil Service Retirement System Deposits

- [Military Deposit](#)
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Federal Employees Retirement System Deposits

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Applying for Retirement

Begin by selecting your current retirement system. If you are unsure, you can find this information in block 30, on your most recent Standard Form 50, *Notification of Personnel Action*, or block 19 on your latest leave and earnings statement.

- [Civil Service Retirement System](#)
- [Federal Employees Retirement System](#)

Disability Retirement

- [Civil Service Retirement System](#)
- [Federal Employees Retirement System](#)

General Information

- [HR Link](#)
- [VERA / VSIP](#)

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[Home](#) > [Employee](#) > [Retirement](#) > Federal Employees Retirement System Military Deposits

Federal Employees Retirement System Military Deposits

Applicable to: Civilian

This page will assist you in understanding military deposits and the application process:

- [Military Service Retirement](#)
- [Military Service Creditable for Retirement](#)
- [Cost of a Military Deposit](#)
- [Interest on Military Deposit](#)
- [Submitting a Military Deposit Package](#)
- [Submitting Proof the Deposit Was Paid](#)



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[Federal Employees Retirement System](#)

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[How to Make a Military Deposit under Federal Employee Retirement System](#)

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How to Make a Military Deposit under Federal Employee Retirement System

Applicable to Civilian

Obtaining your Estimated Earnings

Complete form **RI 20-97**, *Estimated Earnings During Military Service*, showing the periods of military service for which you want to make the deposit. Exception: If your military service is USERRA service, you'll need to specify periods of military service during which you were on paid leave from active duty (including periods of unpaid leave, travel compensatory time). Please refer to the sample **RI 20-97** for an example. Complete the form showing dates of military service when no civilian leave was used, and the dates in a paid leave status and type of leave.

Ensure your name and home address are entered on the bottom of the RI 20-97 so the military finance office returns the estimated earnings information directly to you.

When the RI 20-97 is completed, attach a copy of your Department of Defense Form 214 (DD 214), *Certificate of Release or Discharge from Active Duty*, (member 4 copy) that documents both the order to active duty and release from same, and mail to your military finance office. You can find the address on the [Defense Finance and Accounting Service](#) (DFAS) website. Exception: Reservists with USERRA service will need to take the RI 20-97 to their Reserve unit to obtain estimated military earnings if they (1) had periods of paid leave during the military service, or (2) are documenting the military service with certified military orders (AF Form 938 or equivalent) instead of DD 214.

If you have service with more than one branch of the military (i.e., Air Force and U.S. Marine Corps), you will need to complete a separate RI 20-97 for each, and mail each to the appropriate military finance office.

Submitting a Military Deposit Request

Upon receipt of your estimated military earnings, complete all highlighted areas and electronically sign the military deposit package which includes the [Standard Form 3108](#), *Application to Make Service Credit Payment (Federal Employees Retirement System)*, and Standard Form 3108A, *Application to Pay Military Deposit for Military Service Performed after December 31, 1956*.

Once completed click [here](#) to submit your application, estimated earnings, and DD 214, to

Related Articles

[Standard Form 3108](#)
[Federal Employees Retirement System Military Deposits](#)

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Example RI 20-97

United States
Office of Personnel Management
Retirement Operations Center
Boyers, Pennsylvania 16017

Estimated Earnings During Military Service

Instructions: Use a separate RI 20-97 for each branch of service. Attach DD 214 or the equivalent and any available records of pay or promotions. The pay center cannot provide estimated earnings without verification of service. The requester must complete blocks 1 through 10 and block 19. Visit the Defense Finance and Accounting Service website for the address to send this form and request your earnings at: www.dfas.mil/civilianemployees/customerservice.

● Air Force
DFAS-Indianapolis Center
Attn.: Verifications Section (Estimated Earnings)
8899 East 56th Street
Indianapolis, IN 46249-0875
Phone: 877-734-6202
Fax: 317-275-0123

1. Name (Last, first, middle) DOE, JOHN Q.	
2. Other names used N/A	
3. Social Security Number 123-45-6789	4. Date of birth (mm/dd/yyyy) 01/01/1953
5. All military service numbers AF123456	
6. Branch of service U.S. AIR FORCE	

The uniformed services must provide Federal employees' estimated basic pay for military service they performed after December 31, 1956. This is needed to make a deposit to the Civil Service Retirement and Disability Fund for retirement credit. Please provide the estimated basic pay earned by the person named above.

7. Signature of requester <i>John Q. Doe</i>		8. Relationship to person named <input checked="" type="checkbox"/> Person named is requester <input type="checkbox"/> Other (specify):		9. Date 06/06/2012	
10. Active military service after December 31, 1956 (Dates indicated below must be based on DD 214 or equivalent certification.)		11. Authorized Official of Retired Pay Center completes blocks 11 through 18. Estimated Earnings (Base Pay) Do not provide estimated earnings for any period of service prior to January 1, 1957.			
01/01/1978		02/01/1982			
02/02/2011		02/14/2012			
*LWOP-US (SF-50) from 6/30/2011 to 2/14/2012					
*Paid civilian leave status from 2/2/2011 to 6/29/2011					
12. If period of service began before and ended after December 31, 1956, enter date service actually began. (mm/dd/yyyy)		13. Last time <input type="checkbox"/> None <input type="checkbox"/> Number of days <input type="checkbox"/> Inclusive dates			
14. Signature of authorized official furnishing estimate		15. Date		16. Telephone number (including area code)	
17. Typed name of authorized official		18. Title of authorized official			

JOHN Q. DOE

1234 ABC ROAD

SUNNYVILLE, CA. 12345

When the RI 20-97 is completed, attach a copy of your Department of Defense Form 214 (DD 214), *Certificate of Release or Discharge from Active Duty*, (member 4 copy) that documents both the order to active duty and release from same, and mail to your military finance office. You can find the address on the [Defense Finance and Accounting Service \(DFAS\) website](#). Exception: Reservists with USERRA service will need to take the RI 20-97 to their Reserve unit to obtain estimated military earnings if they (1) had periods of paid leave during the military service, or (2) are documenting the military service with certified military orders (AF Form 938 or equivalent) instead of DD 214.

If you have service with more than one branch of the military (i.e., Air Force and U.S. Marine Corps), you will need to complete a separate RI 20-97 for each, and mail each to the appropriate military finance office.

Submitting a Military Deposit Request

Upon receipt of your estimated military earnings, complete all highlighted areas and electronically sign the military deposit package which includes the [Standard Form 3108](#), *Application to Make Service Credit Payment (Federal Employees Retirement System)*, and Standard Form 3108A, *Application to Pay Military Deposit for Military Service Performed after December 31, 1956*.

Once completed click [here](#) to submit your application, estimated earnings, and DD 214, to the Benefits and Entitlement Service Team (BEST) for processing.

NOTE: All military deposits must be paid in full prior to the effective date of separation. This includes separations due to retirement.



Defense Finance and Accounting Service

Providing payment services of the U.S. Department of Defense

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How do I buy back my military time?

You can use the [Military Service Earnings/Buy Back Estimator Tool](#) to project your estimated earnings and the cost of buying back your military service time. This is an unofficial estimation of what may be owed when buying back your military time. To complete an official Military Service Buy Back follow the steps below.

1. Complete a separate [Estimated Earnings During Military Service request form, RI 20-97](#), (PDF 310 KB - 5/11/2010) for each branch of service.
2. Attach your **Certificate of Release or Discharge from Active Duty**, DD 214 (or equivalent), and any available records of pay or promotions to the [RI 20-97](#) (PDF 310 KB - 5/11/2010) and send to the [military finance center](#). Verification of your service is required to obtain your estimated earnings. A list of documents that may be used to verify your service is on the [Acceptable Documents](#) page.

To obtain a copy of your DD214 or a [Request Pertaining to Military Records, Standard Form 180 \(SF-180\)](#), (PDF 394 KB - 11/17/2010) submit requests to:

National Personnel Records Center
Military Personnel Records
1 Archives Drive
St. Louis, Missouri 63138

Note: If you have not received notice after 30 days, contact the appropriate [military finance center](#).



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Forms

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Where to Submit Claim

Customer Service

Civilian Relocation/Permanent
Change of Station (PCS)

- Overpayment of Wages Debt Waiver Requests
- Retirement Document Processing
- Treasury Offset Program Debt Collections

Estimated Earnings Requests for Military Deposits

Military Finance Centers

Air Force

DFAS-Indianapolis Center

Attn.: Verifications Section (Estimated Earnings)

8899 East 56th Street

Indianapolis, IN 46249-0875

Phone: 1-888-332-7411 (Select option #4)

Fax Coversheet: <https://corpweb1.dfas.mil/civpaywf/coversheet>

Title: ESTIMATED EARNINGS

Fax: 866-401-5849

Utilizing coversheet expedites processing time

Use the Fax Coversheet

Army

DFAS-Indianapolis Center

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Utilizing coversheet expedites processing time

Civilian Payroll - Coversheet Builder

* Senders
Name

* Senders Phone

* Email

Senders Fax

Remedy
Number

#Pages w/o Coversheet

* To
Payoffice

Team/Database/Payblock

Work Type

MultiSSN? ☐

Activity/UIC

* Employee
Name

* SSN

* Subject

Remarks

Reset


Help

Build

* Required Entry

Civilian Payroll - Coversheet Builder

Work Type List



DONATELV	Donated Leave
DTS	Travel Debts
EST-EARN	Estimated Earnings
FEGLI	FEGLI forms
FEHB OTH	FEHB Other (includes pretax waiver, SF2809, Recons)
FEHBCREC	FEHB Carrier Reconciliation
FERCCA	Federal Erroneous Retirement Coverage Corrections Act
HEARREQ	Hearing Request
IRS	IRS

Return



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Phone: 1-888-332-7411 (Select option #4)

Fax Coversheet: <https://corpweb1.dfas.mil/civpaywf/coversheet>

Title: ESTIMATED EARNINGS

Fax: 866-401-5849

Utilizing coversheet expedites processing time

**Fax the Coversheet,
RI 20-97, & DD214
to 866-401-5849**

Army

DFAS-Indianapolis Center

Attn.: Verifications Section (Estimated Earnings)

8899 East 56th Street

Indianapolis, IN 46249-0865

Phone: 1-888-332-7411 (Select option #4)

Fax Coversheet: <https://corpweb1.dfas.mil/civpaywf/coversheet>

Title: ESTIMATED EARNINGS

Fax: 866-401-5849

Utilizing coversheet expedites processing time

ESTIMATED EARNINGS DURING MILITARY SERVICE (FOR CIVIL SERVICE RETIREMENT PURPOSES)

Public Law 97-253, as amended, and regulations of the Office of Personnel Management require the uniformed services to provide estimated basic pay earned by Federal employees for military service after December 31, 1956, for the purpose of making a deposit to the Civil Service Retirement and Disability Fund for retirement credit. The following is an authorized estimate of the employees earnings during the active duty periods indicated.

REQUESTER'S NAME AND ADDRESS

Your Name
Address

EMPLOYEE NAME (Last, First, Middle)

Your Name

BRANCH OF SERVICE

Air Force

SOCIAL SECURITY NUMBER

123-45-6789

Defense Finance and Accounting Service
Military Pay Operations
Centralized Processing Division
www.dfas.mil/civilianemployees**TO BE COMPLETED BY MILITARY SERVICE****ESTIMATED EARNINGS (BASIC PAY)**

Estimated earnings for any period of service prior to January 1, 1957, are not provided.

LOST TIME PERIODS

FROM DATE MM/DD/YY	TO DATE MM/DD/YY	MONEY AMOUNT	FROM DATE MM/DD/YY	TO DATE MM/DD/YY	MONEY AMOUNT	FROM DATE MM/DD/YY	TO DATE MM/DD/YY
7/12/05	1/11/06	\$7,424.68				*** NONE ***	
1/12/06	7/11/06	\$8,564.40					
7/12/06	7/11/07	\$19,340.37					
7/12/07	5/31/10	\$71,018.94					
6/01/10	6/30/14	\$134,413.65					
***GRAND TOTAL		\$240,762.04					

THIS FORM SHOULD BE SUBMITTED TO YOUR HUMAN RESOURCES/PAYROLL OFFICE IN
ORDER TO OBTAIN THE AMOUNT YOU HAVE TO PAY TO BUY BACK YOUR MILITARY TIME.

SIGNATURE OF AUTHORIZED OFFICIAL FURNISHING ESTIMATE



DATE

1/10/17

PHONE NUMBER

888-332-7411

TYPED NAME OF AUTHORIZED OFFICIAL

Todd Cress

TITLE OF AUTHORIZED OFFICIAL

Branch Chief, Civilian Pay Support Division ADS, Military Service Credit, Retirements, TSP

EMPLOYEE'S/OTHER AUTHORIZED SIGNATURE

RELATIONSHIP OF EMPLOYEE

☐ Employee is requester ☐ Survivor
☐ Other (specify) _____

DATE

Estimated Earnings Statement Will Arrive
in the Mail about
30 Days After Fax is Sent

- Step 2- Obtain Estimated Earning statement and DD214, then fill out SF 3108. **You must submit to MyPers and attach Estimated Earning, SF 3108, & DD Form 214 (Member 2 or 4)**

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BRANCH OF SERVICE

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Military Pay Operations
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FROM DATE MM/DD/YY	TO DATE MM/DD/YY	MONEY AMOUNT	FROM DATE MM/DD/YY	TO DATE MM/DD/YY	MONEY AMOUNT	FROM DATE MM/DD/YY	TO DATE MM/DD/YY
7/12/05	1/11/06	\$7,424.68				*** NONE ***	
1/12/06	7/11/06	\$8,564.40					
7/12/06	7/11/07	\$19,340.37					
7/12/07	5/31/10	\$71,018.94					
6/01/10	6/30/14	\$134,413.65					
***GRAND TOTAL		\$240,762.04					

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SIGNATURE OF AUTHORIZED OFFICIAL FURNISHING ESTIMATE



DATE

1/10/17

PHONE NUMBER

888-332-7411

TYPED NAME OF AUTHORIZED OFFICIAL

Todd Cress

TITLE OF AUTHORIZED OFFICIAL

Branch Chief, Civilian Pay Support Division ADS, Military Service Credit, Retirements, TSP

EMPLOYEE'S/OTHER AUTHORIZED SIGNATURE

RELATIONSHIP OF EMPLOYEE

☐ Employee is requester ☐ Survivor☐ Other (specify) _____

DATE

You must submit this into MyPers

Submitting a Military Deposit Request

Upon receipt of your estimated military earnings, complete all highlighted areas and electronically sign the military deposit package which includes the [Standard Form 3108](#), *Application to Make Service Credit Payment (Federal Employees Retirement System)*, and Standard Form 3108A, *Application to Pay Military Deposit for Military Service Performed after December 31, 1956*.

Once completed click [here](#) to submit your application, estimated earnings, and DD 214, to the Benefits and Entitlement Service Team (BEST) for processing.

NOTE: All military deposits must be paid in full prior to the effective date of separation. This includes separations due to retirement.

Processing a Military Deposit Request

BEST will complete your military deposit package and forward to DFAS for the calculation of the amount of deposit owed. DFAS will compute the actual deposit amount and contact you to arrange for payment.

Please note: If you do not attach your estimated earnings or your DD 214, BEST will be unable to process your military deposit request.

Proof of Military Deposit Paid in Full

When your military deposit is paid in full, your leave and earnings statement will reflect that in Block 20. At that time you should contact the payroll office customer service representative at your local base to request a "Paid in Full Letter" that will show proof of payment of your military deposit. You will need to submit this letter to BEST for inclusion into your official personnel records by clicking [here](#).



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Example of SF 3108 page 1



Application to Make Service Credit Payment

Federal Employees Retirement System

Form Approved
OMB No. 3206-0134

To avoid a delay in processing your claim:

1. Read the attached information carefully.
2. Type or print in ink.
3. Complete Part A in full. If you are currently a Federal employee, have your employing agency complete Part B.

Part A. To be Completed by the Applicant

1. Name (Last, first, middle)			2. List other names you have used			3. Birthdate (mm/dd/yyyy)		
4. Address (Number and street)			5. Department or agency in which presently or last employed, including bureau, branch, or division Department of the Air Force			6. Social Security Number		
----- (City, state and ZIP Code)			7. Location of employment (city and state)			8. Title of position		
9. Have you previously filed any application under the Federal Employees Retirement System (FERS) or the Civil Service Retirement System (CSRS)? <input type="checkbox"/> Yes, complete items 9a and 9b <input type="checkbox"/> No			9a. Type of application <input type="checkbox"/> Service credit payment <input type="checkbox"/> Refund <input type="checkbox"/> Return of excess deductions <input type="checkbox"/> Retirement <input checked="" type="checkbox"/> Military Service (Go to item 11)			9b. Claim number(s) [if available]		
10. I am applying to make a service credit payment for: <input type="checkbox"/> Civilian Service (Complete item 10) List below in chronological order all periods of Federal civilian service. Be sure all your service is listed so that the Office of Personnel Management (OPM) can bill you for the correct amount.								
Department or Agency (including bureau, branch or division where employed)	Location of Employment (city and state)	Title of Position	Periods of Service		Check whether deductions were not withheld, withheld and refunded, or withheld and remain to your credit			Put a check mark (✓) in the boxes below, next to the periods of service you want to pay for. (If you do not want to pay for a specific period of service, leave the box blank.)
			Beginning Date (mm/dd/yyyy)	Ending Date (mm/dd/yyyy)	Not Withheld	Withheld and Refunded	Withheld and Not Refunded	
11. Are deductions for the Federal Employees Retirement System now being withheld from your salary? <input type="checkbox"/> Yes (Go to item 13) <input type="checkbox"/> No (Go to item 12)								
13. Signature of applicant			14. Telephone number (including area code) where you can be reached during the day ()			15. E-mail address		16. Date (mm/dd/yyyy)

Example of SF 3108 Page 2

Application To Pay Military Deposit For Military Service Performed After December 31, 1956

You must be currently employed and covered under FERS to make the military deposit. You must complete the deposit in full before the separation on which your retirement benefit will be based.

Employee's Name	Date of Birth (mm/dd/yyyy)	Social Security Number
-----------------	----------------------------	------------------------

1. Information About Employee's Military Service							
To Be Completed By Employee			Agency Use Only (To Be Completed By Agency HR Office)				
Branch of Military	Period of Service		Retirement System Rules That Apply to the Service (Check appropriate box)		Does Alternative Deposit Calculation Under USERRA Apply? (Check appropriate box)		Interest Accrual Date (IAD) (mm/dd/yyyy)
	Beginning Date (mm/dd/yyyy)	Ending Date (mm/dd/yyyy)	CSRS	FERS	Yes	No	
<div style="border: 1px solid black; width: 100%; height: 1.2em; margin-bottom: 2px;"></div> <div style="border: 1px solid black; width: 100%; height: 1.2em; margin-bottom: 2px;"></div>			Certification: The information entered above is based on official records of this agency and is correct.				
<div style="border: 1px solid black; width: 100%; height: 1.2em; margin-bottom: 2px;"></div> <div style="border: 1px solid black; width: 100%; height: 1.2em; margin-bottom: 2px;"></div>			Agency Official Signature		Date (mm/dd/yyyy)		

2. Employee's Acknowledgment of Understanding of Military Service Credit and Deposit Rules						
<p>I am currently employed in a position where deductions for the Federal Employees Retirement System (FERS) are being deducted from my salary, and I wish to pay the deposit necessary to obtain credit for my military service after 1956. I understand that I must pay the entire deposit to my employing agency before separation for retirement. I further understand that the military deposit cannot be deemed paid at retirement if I am eligible for and elect an alternative annuity. If I do elect the alternative annuity upon retirement, any completed military deposits made to the Fund will be refunded to me along with any other retirement contributions or payments I made to the Fund. Once I complete the deposit in full, I understand that it can only be refunded to me if I become eligible for a refund of my retirement contributions or retire without waiving my military retired pay (if any).</p> <p>I understand that for any given full period of military service that I have performed, if I do not complete the deposit for that full period of military service, any payments I made that were applied to that full period of military service will be refunded to me when I retire or when I become eligible for a refund of my retirement contributions. I also understand each of the following service credit rules and how they apply to any given full period of military service that I have performed for which I have not completed the military deposit:</p> <ul style="list-style-type: none"> ● For each period of military service performed after 1956 that is subject to FERS rules, the post-1956 military service will not be used to compute or establish title to a FERS annuity if I do not complete the deposit before I separate for retirement. ● For each period of military service performed after 1956 that is subject to Civil Service Retirement System (CSRS) rules in a CSRS component of my FERS annuity: <ul style="list-style-type: none"> ◆ If the first time I worked in a position where CSRS deductions were withheld from my salary was on or after October 1, 1982, the post-1956 military service will not be used to compute or establish title to a FERS annuity if I do not complete the deposit before I separate for retirement. ◆ If the first time I worked in a position where CSRS deductions were withheld from my salary was before October 1, 1982, the post-1956 military service will not be used to compute my annuity at age 62 (or when I retire, if I retire after age 62), if I am eligible for Social Security benefits at that time. <p>Finally, I understand that payment of this deposit will not make my military service creditable if it is otherwise not creditable under FERS or CSRS. I realize that the Office of Personnel Management (OPM) is solely responsible for adjudicating and administering civil service retirement benefits. I understand that OPM will determine if my military service can be credited in my FERS retirement when I apply for my retirement benefits.</p>						
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%; padding: 2px;">Employee's Signature</td> <td style="width: 30%; padding: 2px;">Telephone number where you can be reached during the day</td> <td style="width: 30%; padding: 2px;">Date (mm/dd/yyyy)</td> </tr> <tr> <td style="padding: 2px;"> <div style="border: 1px solid black; width: 100%; height: 1.2em; margin-bottom: 2px;"></div> <div style="border: 1px solid black; width: 100%; height: 1.2em; margin-bottom: 2px;"></div> </td> <td style="padding: 2px;">()</td> <td style="padding: 2px;"> </td> </tr> </table>	Employee's Signature	Telephone number where you can be reached during the day	Date (mm/dd/yyyy)	<div style="border: 1px solid black; width: 100%; height: 1.2em; margin-bottom: 2px;"></div> <div style="border: 1px solid black; width: 100%; height: 1.2em; margin-bottom: 2px;"></div>	()	
Employee's Signature	Telephone number where you can be reached during the day	Date (mm/dd/yyyy)				
<div style="border: 1px solid black; width: 100%; height: 1.2em; margin-bottom: 2px;"></div> <div style="border: 1px solid black; width: 100%; height: 1.2em; margin-bottom: 2px;"></div>	()					

Submitting a Military Deposit Request

Upon receipt of your estimated military earnings, complete all highlighted areas and electronically sign the military deposit package which includes the [Standard Form 3108](#), *Application to Make Service Credit Payment (Federal Employees Retirement System)*, and Standard Form 3108A, *Application to Pay Military Deposit for Military Service Performed after December 31, 1976*.

Once completed click [here](#) to submit your application, estimated earnings, and DD 214, to the Benefits and Entitlement Service Team (BEST) for processing.

NOTE: All military deposits must be paid in full prior to the effective date of separation. This includes separations due to retirement.

Processing a Military Deposit Request

BEST will complete your military deposit package and forward to DFAS for the calculation of the amount of deposit owed. DFAS will compute the actual deposit amount and contact you to arrange for payment.

Please note: If you do not attach your estimated earnings or your DD 214, BEST will be unable to process your military deposit request.

Proof of Military Deposit Paid in Full

When your military deposit is paid in full, your leave and earnings statement will reflect that in Block 20. At that time you should contact the payroll office customer service representative at your local base to request a "Paid in Full Letter" that will show proof of payment of your military deposit. You will need to submit this letter to BEST for inclusion into your official personnel records by clicking [here](#).



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Email this page



Notify Me



Military Deposit Request

Name: Your Name

• Type of Military Deposit: MILITARY DEPOSIT REQUEST (REGULAR) ▼

Comments:

Attach Estimated Earning, SF 3108, & DD Form 214 (Member 2 or 4)

Failure to attach your DD Form 214 (or equivalent), Estimated Earnings, and Standard Form 3108 (FERS) or Standard Form 2803 (CSRS) will result in your request being returned without action.

• Attach Documents Browse...

Attachment limitations: Documents cannot be greater than 20 MB, maximum of 20 attachments and only the following document types are allowed: .csv, .doc, .docx, .gif, .htm, .html, .jpg, .jpeg, .pdf, .ppt,

SUBMIT

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- Step 3- Once your package is submitted to MyPers expect to wait about 2 months for DFAS to mail you your military service deposit calculation.

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Incidents are only viewable for 1 year from date closed.

My Incidents

Results 1 - 3 of 3

Subject	Status	Date Created	Date Last Updated	Reference #
Military Deposit Request	Closed	02/24/2017	04/28/2017	

My Tasks

Update this Incident	Task Item	Status	Date Due	Date Completed
--------------------------------------	---------------------------	------------------------	--------------------------	--------------------------------

No records found.

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Military Deposit Request

Discussion Thread

Response myPers - Total Force Service Center via Email

04/28/2017 07:26 AM

Good Morning

DFAS has completed your military deposit. DFAS will provide you with information regarding your deposit amount and payment options.

Once you have completed your military deposit, contact the payroll office customer service representative at your local base to request a "Paid in Full Letter".

Upon receipt of the "Paid in Full Letter", please forward a copy of the letter to the Benefits & Entitlements Service Team to be filed in your electronic Official Personnel Folder (eOPF).

To submit your paid in full letter click on the follow link: https://myPers.af.mil/app/answers/detail/a_id/23614/

If you have questions regarding the status of your military deposit, you may contact DFAS directly at 1-800-729-3277 (Reference DFAS Remedy Number:).

Thank you,

Benefits & Entitlements Service Team

DO NOT REPLY to this email. You may update the status of your request via My Account at <https://myPers.af.mil/app/account/questions/list>

Response myPers - Total Force Service Center via Email

03/24/2017 02:00 PM

Your military deposit package has been submitted to DFAS. Please allow 30-45 business days for DFAS to provide you with information regarding your deposit amount and payment options. Once you have completed your military deposit, contact the payroll office customer service representative at your local base to request a "Paid in Full Letter". Upon receipt of the "Paid in Full Letter", please forward a copy of the letter to the Benefits & Entitlements Service Team to be filed in your electronic Official Personnel Folder (eOPF).

To submit your paid in full letter click on the follow link: https://myPers.af.mil/app/answers/detail/a_id/23614/

**DFAS will mail you a letter with your deposit amount
once you get the notification in MyPers.**



DEFENSE FINANCE AND ACCOUNTING SERVICE
Indianapolis
8899 E. 56TH ST
INDIANAPOLIS INDIANA 46249-6200



Your Name and Address

This is the amount you need to pay DFAS

04/27/2017

SUBJECT: MILITARY DEPOSIT INFORMATION (CATCH 62)

Employee Identification Number: **123456789**

IAD: 7/11/2019

Deposit Amount: \$7,223.00

Service Period(s): 07/12/2005 - 06/30/2014 8 Years, 11 Months, 19 Days

We have received and processed your request for military service deposit calculation. The total amount due, to include any interest accrued to date, is listed above. If you have multiple deposits with multiple IAD (interest accrual dates), please note that the Defense Civilian Payroll System (DCPS) can process only one IAD at a time for payroll deductions or partial payments. After the current deposit is paid in full please submit complete documentation for further deposits. If you would like to pay one lump sum, regardless of IAD, the total amount of your deposit is \$7,223.00 to include the service periods listed above and 8 Years, 11 Months, 19 Days for total periods.

You may pay your military service deposit either online at pay.gov, by payroll deduction or by check. If you desire to initiate payroll deductions, please notify us in writing. The letter should include your signature, as authorization for payroll deductions, name, social security number, and the amount you desire for the bi-weekly deductions. The required minimum deduction is \$25 per pay period. Please fax or forward correspondence to:

DFAS Indianapolis, Civilian Payroll
8899 East 56th Street
Indianapolis, Indiana 46249-1900
Fax number (866) 401-5849

Check payments should be made payable to DFAS-CL DSSN 8522. Please include your employee identification number and purpose of payment (Military Deposit) on your check or attach a copy of the payment coupon with the barcoding application attached at the bottom of this letter. Checks should be mailed to:

DFAS Cleveland
ATTN: J3DCBB/559
1240 E 9th St.
Cleveland, OH 44199

Online payments can be made at www.pay.gov under the form name Military Service Deposit. You will need the following information to make this payment: Name, address, employee identification number, and dollar amount to be paid.

Text Version

Smart Leave and Earnings Statement

Help

Main

Exit

Printer Friendly Version

HTML Version

View More 04/29/2017



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DEPARTMENT OF DEFENSE						1. Pay Period End 04/29/17
CIVILIAN LEAVE AND EARNINGS STATEMENT						2. Pay Date 05/05/17
VISIT THE DFAS WEB SITE AT: WWW.DFAS.MIL						
3. Name	4. Pay Plan/Grade/Step	5. Hourly/Daily/Rate	6. Basic/OT Rate	7. Basic Pay + Locality Adj = Adjusted Basic Pay		
8. Soc Sec No	9. Locality %	10. FLSA Category	11. SCD Leave	12. Max Leave Carry Over	13. Leave Year End	
14. Financial Institution - Net Pay		15. Financial Institution - Allotment #1		16. Financial Institution - Allotment #2		
17. Tax Marital Exemptions Add'l Status	18. Tax Marital Exemptions Add'l Taxing Authority	19. Cumulative Retirement FERS:		20. Military Deposit PAID: 0.00 OWED: 7,223.00		
21. GROSS PAY TAXABLE WAGES NONTAXABLE WAGES TAX DEFERRED WAGES DEDUCTIONS AEIC NET PAY			22. ROTH DATA			
CURRENT EARNINGS						
TYPE	HOURS/DAYS	AMOUNT	TYPE	HOURS/DAYS	AMOUNT	
REGULAR PAY			POST ALLOW			
DEDUCTIONS						
TYPE	CODE	CURRENT	YEAR TO DATE	TYPE	CODE	
FEGLI	C0			MEDICARE		
OASDI				RETIRE, FERS	KF	
TAX, FEDERAL				TSP SAVINGS		
ROTH DED						

- Step 4- To pay your military service deposit you can do so online at pay.gov, by payroll deduction or by check. Once you have paid in full you must submit that documentation through MyPers.
 - Tip if you use pay.gov type in the search bar “military deposit”

Pay.gov

Log in | Register

MAKE A PAYMENTFIND AN AGENCYONLINE HELP

Search Results for "Military deposit"

Refine Your Results
Narrow your choices by selecting from the following options:

Agency

☐ Bureau of the Fiscal Service (BFS) (2)
☐ Defense (DOD): Defense Finance & Accounting Service (DFAS) (3)
☐ Defense (DOD): Air Force (1)
☐ Defense (DOD): Defense Health Agency National Capital Region Medical (1)
☐ Defense (DOD): US Army: US Military Academy (2)
☐ Defense (DOD): US Navy Naval Hospital (2)
☐ DRMSPROPERTYSURP (1)
☐ Federal Deposit Insurance Corporation (1)
☐ Interior (DOI):

Forms (19)Agencies (3)

Sort by Relevance

DFAS Military Service Deposit Payment

The Military Service Deposit Payment Form is intended for use by federal civilian employees to make payments on their Military Service Deposit amount due. This form cannot be utilized until after receipt of notification from the employee's servicing payroll office indicating the amount due. Specific information from the notification letter (database and employee ID) is required to complete the form. Payment can be made online using bank account information, debit or credit card or PayPal.

Form Number: MSD8522
Agency: Defense (DOD) Defense Finance & Accounting Service (DFAS)

[View all forms for this agency](#)

Continue to the Form

DLA Disposition Services Europe

Please use this form to pay term billings, pre-payments, bid deposits and one time sales.

Form Number: DLA Disposition Services Europe
Agency: DRMSPROPERTYSURPLUS

[View all forms for this agency](#)

Continue to the Form

We're here to help, so how can we?

We're Available
Monday - Friday
7 a.m. - 7 p.m. Eastern
Closed on holidays

Send A Message
[Contact Us Form](#)
You will hear from us by the end of the next business day.

Toll Free Number
Inside U.S.A. only
800-624-1373

International Number
Outside the U.S.A.
+1-216-579-2112

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Smart Leave and Earnings Statement

Help

Main

Exit

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HTML Version

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10/14/2017



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DEPARTMENT OF DEFENSE						1. Pay Period End 10/14/17
CIVILIAN LEAVE AND EARNINGS STATEMENT						2. Pay Date 10/20/17
VISIT THE DFAS WEB SITE AT: WWW.DFAS.MIL						
3. Name	4. Pay Plan/Grade/Step	5. Hourly/Daily/Rate	6. Basic/OT Rate	7. Basic Pay + Locality Adj = Adjusted Basic Pay		
8. Soc Sec No	9. Locality %	10. FLSA Category	11. SCD Leave	12. Max Leave Carry Over	13. Leave Year End	
14. Financial Institution - Net Pay		15. Financial Institution - Allotment #1		16. Financial Institution - Allotment #2		
17. Tax Marital Exemptions Add'l Status	18. Tax Marital Exemptions Add'l Taxing Authority	19. Cumulative Retirement FERS:		20. Military Deposit PAID: 7,223.00 OWED: 0.00		
21. GROSS PAY TAXABLE WAGES NONTAXABLE WAGES TAX DEFERRED WAGES DEDUCTIONS AEIC NET PAY			22. ROTH DATA			
CURRENT EARNINGS						
TYPE	HOURS/DAYS	AMOUNT	TYPE	HOURS/DAYS	AMOUNT	
REGULAR PAY			POST ALLOW			
DEDUCTIONS						
TYPE	CODE	CURRENT	YEAR TO DATE	TYPE	CODE	
FEGLI	C0			MEDICARE	KF	
OASDI				RETIRE, FERS		
TAX, FEDERAL				TSP SAVINGS		
ROTH DED						

Paid in Full Letter



DEFENSE FINANCE AND ACCOUNTING SERVICE

Indianapolis
8899 E. 56TH ST
INDIANAPOLIS INDIANA 46249-6200

10/12/2017

MEMORANDUM FOR **Your Name**

SUBJECT: Notice of Military Service Deposit Payment Completion

Employee Identification Number: 123456789

Service Period(s): 07/12/2005 - 06/30/2014 8 Years, 11 Months, 19 Days

Your payment for military service deposit has been received and processed by our office. Our records indicate that your deposit was paid in full on 10/4/2017. Please submit a copy of this letter to your Human Resources Office for filing into your Official Personnel File (OPF).

If additional assistance is needed, please contact our Customer Service desk at 800-729-3277 or FAX 866-401-5849 or mail your correspondence to:

DFAS Indianapolis
Civilian Payroll
8899 East 56th Street
Indianapolis, Indiana 46249-1900

Sincerely,

Todd Cress

Todd Cress
Branch Chief
ADS, TSP and Retirements

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Civilian Employee

Submit Paid in Full Letter

I Would Like To...

- Access vPC Dashboard
- Access MyBiz+
- Access Employee Benefits Information System (EBIS) Application
- View my Electronic Official Personnel File
- Access AFPC Secure

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Applying for Retirement

Begin by selecting your current retirement system. If you are unsure, you can find this information in block 30, on your most recent Standard Form 50, *Notification of Personnel Action*, or block 19 on your latest leave and earnings statement.

- [Civil Service Retirement System](#)
- [Federal Employees Retirement System](#)

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[Home](#) > [Employee](#) > [Retirement](#) > Federal Employees Retirement System Military Deposits

Federal Employees Retirement System Military Deposits

Applicable to: Civilian

This page will assist you in understanding military deposits and the application process:

- [Military Service Retirement](#)
- [Military Service Creditable for Retirement](#)
- [Cost of a Military Deposit](#)
- [Interest on Military Deposit](#)

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Submitting Proof the Deposit was Paid

Applicable to: Civilian

When you receive your final, paid in full receipt from the Defense Finance and Accounting Service (e. for completed military deposits) it is advisable you forward a copy to the Benefits and Entitlements Service Team.

Click [here](#) to submit a copy of your paid in full receipt.



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Deposit Paid in Full Receipt

Name: Your Name

Comments:

Attach Paid in Full Letter

• Attach Documents

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Attachment limitations: Documents cannot be greater than 20 MB, maximum of 20 attachments and only the following document types are allowed: csv, doc, docx, gif, htm, html, jpg, jpeg, pdf, ppt, pptx, rtf, tif, tiff, txt, xls, xlsx, xml

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✓ Message successfully submitted!

⚠ Incidents are only viewable for 1 year from date closed.

My Incidents

Results 1 - 2 of 2

Subject	Status	Date Created	Date Last Updated	Reference #
Deposit Paid in Full Receipt	Open	10/27/2017	10/27/2017	
Military Deposit Request	Closed	02/24/2017	04/28/2017	

My Tasks

Update this Incident	Task Item	Status	Date Due	Date Completed
No records found.				



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Results 1 - 2 of 2

Subject	Status	Date Created	Date Last Updated	Reference #
Deposit Paid in Full Receipt	Closed	10/27/2017	11/07/2017	
Military Deposit Request	Closed	02/24/2017	04/28/2017	

My Tasks

Update this Incident	Task Item	Status	Date Due	Date Completed
No records found.				

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Deposit Paid in Full Receipt

Discussion Thread

Rule Response

10/27/2017 08:03 AM

The Benefits and Entitlements Service Team has received your submission.

NOTE: DO NOT REPLY to this email. You may check the status of your request via My Account on myPers website <https://myPers.af.mil/app/account/questions/list>

Additional Details

Reference Number

Product Civilian
Employee

Category Retirement
Non-Disability
Proof of Full Payment of Civ/Mil Deposit

Created	10/27/2017 08:03 AM
Updated	11/07/2017 10:50 AM
Status	Closed

Contact Information

Email Address

File Attachments

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Cancel

Give a copy of your Paid in Full letter to your CPO office, and make sure you see it uploaded to you eOPF. You can check by logging on to the eOPF website at <https://eopf.opm.gov/>.

Latest Eff. Date	PO ID	Org Code	Activity Code	Open	Clip Folder	Emergency Data	Show All Docs

20 document(s) returned.

1 2

Page: 1 of 2 Go

Item 1 to 10 of 20

Form Number	Effective Date	Form Description	Type	NOA Code	Side	Create Date	View	Add to Clip	Instr Page
DG 66	10/12/2017	RECORD FOR PAYMENTS IN FULL FOR MILITARY DEPOSITS	BENEFITS	1	Permanent	11/07/2017			

1 2

Page: 1 of 2 Go

Item 1 to 10 of 20