# How to buy back your military time

- Step 1- Obtain a copy of your DD214 (member 2 or 4), Complete RI 20-97, and Fax Coversheet then Fax the Coversheet, RI 20-97, & DD214 to 866-401-5849
- Step 2- Obtain Estimated Earning statement and DD214, then fill out SF 3108. You must submit to MyPers and attach Estimated Earning, SF 3108, & DD Form 214 (Member 2 or 4)
- Step 3- Once your package is submitted to MyPers expect to wait about 2 months for DFAS to mail you your military service deposit calculation.
- Step 4-To pay your military service deposit you can do so online at pay.gov, by payroll deduction or by check. Once you have paid in full you must submit that documentation through MyPers.

Step 1- Obtain a copy of your DD214 (member 2 or 4), Complete RI 20-97, and Fax Coversheet then Fax the Coversheet, RI 20-97, & DD214 to 866-401-5849

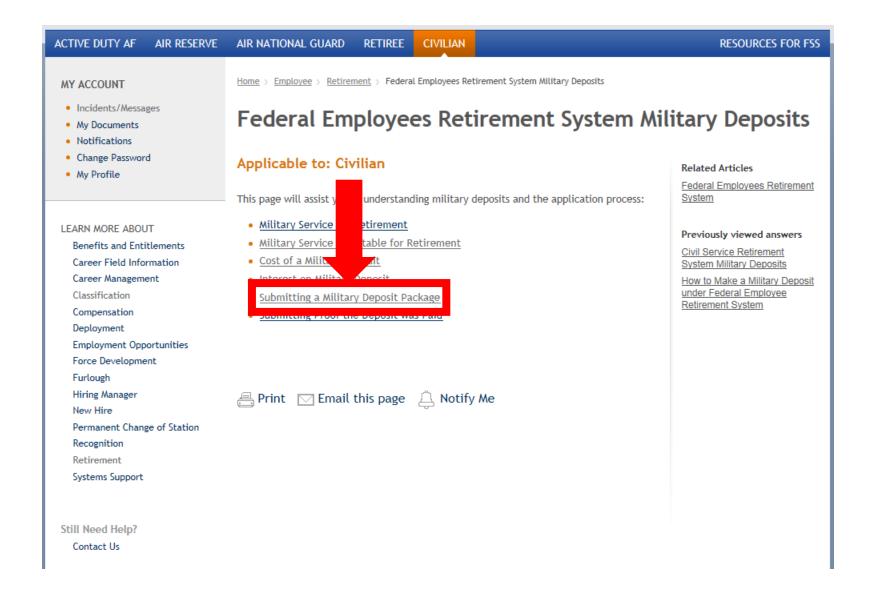
## Log on to MyPers then click on Retirement

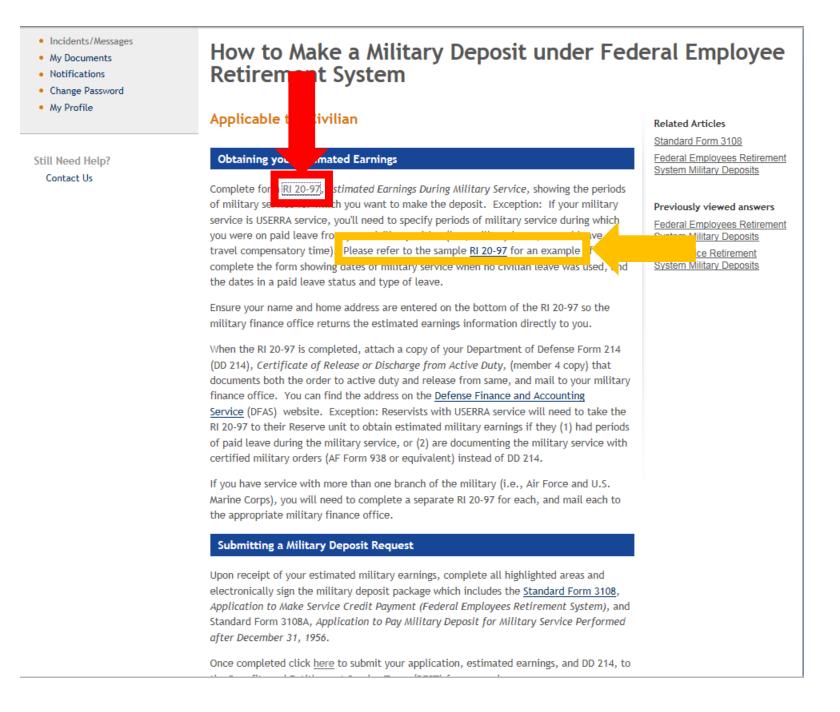


## Log on to MyPers then click on Retirement



ACTIVE DUTY AF AIR RESERVE	AIR NATIONAL GUARD RETIREE CIVILIAN	RESOURCES FOR FSS
MY ACCOUNT	Home > Employee > Retirement	
<ul> <li>Incidents/Messages</li> <li>My Documents</li> <li>Notifications</li> <li>Change Password</li> </ul>	Retirement	
My Profile	New Retirement Plans	
LEARN MORE ABOUT Benefits and Entitlements	<ul> <li><u>Federal Employees' Retirement System -</u> <u>Revised Annuity Employee</u></li> <li><u>Phased Retirement</u></li> </ul>	Federal Employees Retirement System - Further Revised Annuity Employee
Career Field Information Career Management Classification Compensation Deployment	Civil Service tirement System Deposits          • Milit:       aposit         • Civili       deposit	• <u>Civilian Deposit</u>
Employment Opportunities Force Development	Federal En. ees Retirement System Deposits	
Furlough Hiring Manager New Hire	<ul> <li><u>Military Deposit</u></li> <li><u>Civilian Redeposit</u></li> </ul>	<u>Civilian Deposit</u>
Permanent Change of Station Recognition • Retirement	Applying for Retirement	
Systems Support		you are unsure, you can find this information in block 30, on your nel Action, or block 19 on your latest leave and earnings statement.
Still Need Help?	<u>Civil Service Retirement System</u>	Federal Employees Retirement System
Contact Us	Disability Retirement	
	<u>Civil Service Retirement System</u>	Federal Employees Retirement System
	General Information	
	• <u>HR Link</u>	<u>VERA / VSIP</u>





## Example RI 20-97

		United Office of Person Retirement Op Boyers, Penn	erations Ca	enter		
	Estimated	Earnings D	huring l	Military Ser	vice	
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<ul> <li>Air Force</li> </ul>				DOE, JOHN		
DFAS-Indianapoli	s Center			2. Other names u		
Attn.: Verification	s Section (Estimat	ed Earnings)		N/A		
8899 East 56th Str				3. Social Security	Number 4. Da	e of birth (mm/dd/yyyy)
Indianapolis, IN 4				123-45-6789	01.	/01/1953
Phone: 877-734-62 Fax: 317-275-012				5. All military serv	ice numbers	
rax: 517-273-012.	,			AF123456		
				6, Branch of serv		
				U.S. AIR FO		
ne uniformed services must provi his is needed to make a deposit t ay earned by the person named a	o the Civil Service	yees' estimated ba Retirement and Di	sic pay for i isability Fun	military service they d for retirement cre	dit. Please provide	cember 31, 1956. The estimated basic
Signature of requestor				ship to person named		9. Date
				named is requester	Survivor	
Active military service after		Friel of Dational Days	i i i i i i i i i i i i i i i i i i i	her (specify): letes blocks 11 throug	h 19	06/06/2012
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When the RI 20-97 is completed, attach a copy of your Department of Defense Form 214 (DD 214), *Certificate of Release or Discharge from Active Duty*, (member 4 copy) that documents both the order to active duty and release from same, and mail to your military finance office. You can find the address on the Defense Finance and Accounting Service (DFAS) website. Exception: Reservists with USERRA service will need to take the RI 20-97 to their Reserve unit to obtain estimated military earnings if they (1) had periods of paid leave during the military service, or (2) are documenting the military service with certified military orders (AF Form 938 or equivalent) instead of DD 214.

If you have service with more than one branch of the military (i.e., Air Force and U.S. Marine Corps), you will need to complete a separate RI 20-97 for each, and mail each to the appropriate military finance office.

### Submitting a Military Deposit Request

Upon receipt of your estimated military earnings, complete all highlighted areas and electronically sign the military deposit package which includes the <u>Standard Form 3108</u>, *Application to Make Service Credit Payment (Federal Employees Retirement System)*, and Standard Form 3108A, *Application to Pay Military Deposit for Military Service Performed after December 31*, 1956.

Once completed click <u>here</u> to submit your application, estimated earnings, and DD 214, to the Benefits and Entitlement Service Team (BEST) for processing.

NOTE: All military deposits must be paid in full prior to the effective date of separation. This includes separations due to retirement.



## **Defense** Finance and Accounting Service

Providing payment services of the U.S. Department of Defense

SEARCH

myPay 🐋

			•
Military Members	Retired Military & Annuitants	Civilian Employees	Contractors & Vendors
DFAS Home  Civilian Employees	Military Service Military Service	Deposits	
Но	v do I buy back my military time?		
	<ul> <li>You can use the Military Service Earnings/Buy Back Estime earnings and the cost of buying back your military service of what may be owed when buying back your military time Service Buy Back follow the steps below.</li> <li>Complete a separate Estimated Earnings During Military 5/11/2010) for each branch of service.</li> <li>Attach your Certificate of Release or Discharge from A available records of pay or promotions to the RI 20-97 (PDF)</li> </ul>	time. This is an unofficial estimation a. To complete an official Military y Service request form, RI 20-97, (PDF 310 KB - Active Duty, DD 214 (or equivalent), and any 5 310 KB - 5/11/2010) and send to the	
	earning s. A list of documents that may be used to verify yo To obtain a copy of your DD214 or a Request Pertaining to	ur service is on the Acceptable Documents page.	
	(PDF 394 KB - 11/17/2010) submit requests to:	minary records, standard roini roo (sr-roo),	
	National Personnel Records Center Military Personnel Records 1 Archives Drive St. Louis, Missouri 63138		
	Note: If you have not received notice after 30 days, contact	the appropriate military finance center.	



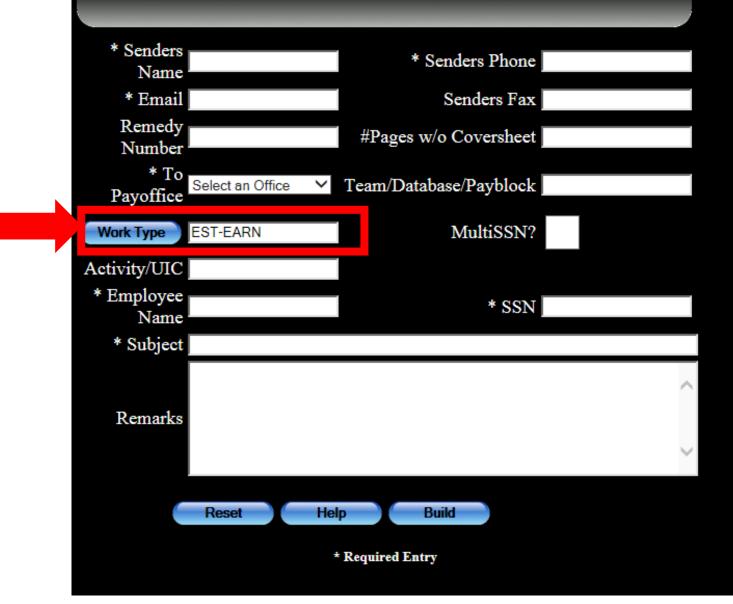
## Defense Finance and Accounting Service

Providing payment services of the U.S. Department of Defense



Military Members	Retired Military & Annuitants	Civilian Employees	Contractors & Vendors
DFAS Home  Civilian Employees Debt Employee Benefit Military Service	Military Service      Military Service     Overpayment of Wages Debt Waive     Retirement Document Processing     Treasury Offset Program Debt Colle Estimated Earnings Requests for Military I Military Finance Centers	r Requests ections	
Understanding Y Pay Temporary Duty Travel Pay Inform News Defense Travel Sy SmartVoucher	our Civilian       Air Force         DFAS-Indianapolis Center         Attn.: Verifications Section (Estimated Earni         8899 East 56th Street         Indianapolis, IN 46249-0875         Phone: 1-888-332-7411 (Select option #4)         Fax Coversheet: https://corpweb1.dfas         vstem         Fax: 866-401-5849         *Itilizing coversheet option	*Use the Fax Coversheet* mil/civpaywf/coversheet	
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## Civilian Payroll - Coversheet Builder



Work Type List         DONATELV       Donated Leave         DTS       Travel Debts         EST-EARN       Estimated Earnings         FEGLI       FEGLI forms         FEHB OTH       FEHB Other (includes pretax waiver, SF2809, Recons)         FEHBCREC       FEHB Carrier Reconciliation         FERCCA       Federal Erroneous Retirement Coverage Corrections Act	Civilian Payroll - Coversheet Builder				
DTS Travel Debts EST-EARN Estimated Earnings FEGLI FEGLI forms FEHB OTH FEHB Other (includes pretax waiver, SF2809, Recons) FEHBCREC FEHB Carrier Reconciliation FEERCCA Federal Erroneous Retirement			Work Type List		
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		FERCCA			
HEARREQ Hearing Request		HEARREQ	Hearing Request		
		IRS	IRS	$\sim$	
Return			Return		



## Defense Finance and Accounting Service

Providing payment services of the U.S. Department of Defense



Military Members	Retired Military & Annuitants	Civilian Employees	Contractors & Vendors
DFAS Home  Civilian Employees Debt Employee Bene Military Service	Estimated Earnings Requests for Military D	Requests	
Understanding Pay Temporary Dut Travel Pay Infor News Defense Travel SmartVoucher Travel Voucher Travel Voucher	DFAS-Indianapolis Center         Attn.: Verifications Section (Estimated Earnin 8899 East 56th Street         Indianapolis, IN 46249-0875         Phone: 1-888-332-7411 (Select option #4)         Fax Coversheet: https://corpweb1.dfas.         System         Fax: 866-401-5849         Attribute         System	to 866-401-5849	
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ESTIMATE	D EARNIN	GS DURING MIL	ITARY SEI	RVICE (FOR	CIVIL SERVIC	CE RET	IREMENT P	URPOSES)
estimated basic to the Civil Set	pay earned by rvice Retirement	ded, and regulations of Federal employees fo t and Disability Fund for periods indicated.	r military servic	e after Decembe	r 31, 1956, for	r the pu	rpose of makin	g a deposit
REQUESTER'S N	NAME AND ADD	DRESS			EMPLOYE	E NAME	E Quast, First, M	iddle)
					Your	r Nar	ne	
					BRANCH	OF SER	VICE	
Yo	ur Name				Air	Force		
					SOCIAL :	SECURIT	Y NUMBER	
Ad	dress				123-4	45-6	789	
			COMPLETE		Military Pa Centralize www.dfas	y Operat d Process	d Accounting Ser ions ing Division anemployees	vice
		ESTIMATED EAF	the state in the spanning state of the	BY MILITARY	SERVICE			
	Estimated earni	ngs for any period of serv			provided.		LOST TIME	PERIODS
FROM DATE MM/DD/YY	TO DATE MM/DD/YY	MONEY AMOUNT	FROM DATE MM/DD/YY	TO DATE MM/DD/YY	MONEY AM	OUNT	FROM DATE MM/DD/YY	TO DATE MM/DD/YY
7/12/05 1/12/06 7/12/06 7/12/07 6/01/10	1/11/06 7/11/06 7/11/07 5/31/10 6/30/14	\$7,424.68 \$8,564.40 \$19,340.37 \$71,018.94 \$134,413.65					*** NC	NE ***

## Estimat ed Earnings Stateme nt Will Arrive in the Mail about 30 Days After Fax is HIS FORM SHOULD BE SUBMITTED TO YOUR HUMAN RESOURCES/PAYROLL DEFICE IN ORDER TO OBTAIN THE ANOUNT YOU HAVE TO PAY TO BUY BACK YOUR MILITARY TIME.

SIGNATURE OF AUTHORIZED OFFICIAL FL		DATE	PHONE NUMBER
Todel Care		1/10/17	888-332-7411
TYPED NAME OF AUTHORIZED OFFICIAL	TITLE OF AUTHORIZED OFFICIAL	1	
Todd Cress	Branch Chief, Civilian Pay Support Di	vision ADS, Military Serv	vice Credit, Retirements, T
EMPLOYEE'S/OTHER AUTHORIZED SIGNAT	URE , RELATIONSHIP OF E	MPLOYEE	DATE
	Employee is requ	ester 🛄 Survivor	
	Other (specify)		
DFAS-CL 1340/2 (REV. 1-97)		This replaces any	previously issued for

 Step 2- Obtain Estimated Earning statement and DD214, then fill out SF 3108. You must submit to MyPers and attach Estimated Earning, SF 3108, & DD Form 214 (Member 2 or 4)

Public Law 97-253, as amended, and regulations of the Office of Personnel Management require the unif	TIREMENT PURPOSES)	
estimated basic pay earned by Federal employees for military service after December 31, 1956, for the p to the Civil Service Ratirement and Disability Fund for retirement credit. The following is an authorized es earnings during the active duty periods indicated.		
REQUESTER'S NAME AND ADDRESS EMPLOYEE NAME	E (Last, First, Middle)	
Your Na	me	
BRANCH OF SE	RVICE	
Your Name Air Ford	e	
SOCIAL SECURI	TY NUMBER	
Address 123-45-6		
Defense Finance a Military Pay Opera Centralized Proces www.offas.mil/civi	sing Division	
TO BE COMPLETED BY MILITARY SERVICE		
ESTIMATED EARNINGS (BASIC PAY)		
Estimated earnings for any period of service prior to January 1, 1957, are not provided.	LOST TIME PERIODS	
FROM DATE TO DATE MONEY AMOUNT FROM DATE TO DATE MONEY AMOUNT	FROM DATE TO DATE MM/DD/YY MM/DD/YY	
7/12/05         1/11/06         \$7,424.68           1/12/06         7/11/06         \$8,564.40           7/12/06         7/11/07         \$19,340.37           7/12/07         \$3/110         \$71,018.34           6/01/10         6/30/14         \$134,413.65	*** NONE ***	
***GRAND TOTAL \$240,762.04		
***GRAND TOTAL \$240,762.04	to M	Pers
	to My	Pers
	toM	Pers
THIS FORM SHOULD BE SUBMITTED TO YOUR HUMAN RESOURCES/PAYROLL DEFICE IN	TO M	Pers
THIS FORM SHOULD BE SUBMITTED TO YOUR HUMAN RESOURCES/PAYROLL DEFICE IN ORDER TO OBTAIN THE AMOUNT YOU HAVE TO PAY TO BUY BACK YOUR MILITARY TIME.	PHONE NUMBER	Pers
THIS FORM SHOULD BE SUBMITTED TO YOUR HUMAN RESOURCES/PAYROLL DEFICE IN ORDER TO OBTAIN THE AMOUNT YOU HAVE TO PAY TO BUY BACK YOUR MILITARY TIME.		Pers
THIS FORM SHOULD BE SUBMITTED TO YOUR HUMAN RESOURCES/PAYROLL DEFICE IN ORDER TO OBTAIN THE AMOUNT YOU HAVE TO PAY TO BUY BACK YOUR MILITARY TIME.	PHONE NUMBER 888-332-7411	Pers
TYPED NAME OF AUTHORIZED OFFICIAL TURNISHING ESTIMATE	PHONE NUMBER 888-332-7411 ice Credit, Retirements, TSP	Pers
THIS FORM SHOULD BE SUBMITTED TO YOUR HUMAN RESOURCES/PAYROLL DEFICE IN ORDER TO OBTAIN THE AMOUNT YOU HAVE TO PAY TO BUY BACK YOUR MILITARY TIME.	PHONE NUMBER 888-332-7411	Pers

DFAS-CL 1340/2 (REV. 1-97)

This replaces any previously issued forms.

#### Submitting a Military Deposit Request

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Once completed click <u>here</u> to submit your application, estimated earnings, and DD 214, to the Benefits and Entitlement Service Team (BEST) for processing.

NOTE: All military deposits must be paid in full prior to the effective date of separation. This includes separations due to retirement.

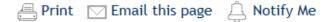
#### **Processing a Military Deposit Request**

BEST will complete your military deposit package and forward to DFAS for the calculation of the amount of deposit owed. DFAS will compute the actual deposit amount and contact you to arrange for payment.

Please note: If you do not attach your estimated earnings or your DD 214, BEST will be unable to process your military deposit request.

#### **Proof of Military Deposit Paid in Full**

When your military deposit is paid in full, your leave and earnings statement will reflect that in Block 20. At that time you should contact the payroll office customer service representative at your local base to request a "Paid in Full Letter" that will show proof of payment of your military deposit. You will need to submit this letter to BEST for inclusion into your official personnel records by clicking <u>here</u>.



			_	r					
FERS	Applicatio	n to Make Se Federal Employees F				ment			Form Approved OMB No. 3206-0134
Federal Employees Retirement System	To avoid a delay in processing your claim: 1. Read the attached information carefully. 2. Type or print in ink. 3. Complete Part A in full. If you are currently a Federal employee, have your employing agency complete Part B.								
	Part	A. To be Complet	ed 1	by the A	pplicant				
1. Name (Last, first, middle)			2.	List other na	ames you have u	ioed		3. (	Birthdate (mm/dd/yyyy)
4. Address (Number and street)			5.	including b	t or agency in wh ureau, branch, o t of the Air Forc	division	r last employed	. (6. 5	Social Security Number
(City, state and ZIP Code)			<mark>7.</mark>	Location of	employment (cit	y and state)		8. 1	fitle of position
Have you previously filed any application und or the Civil Service Retirement System (CSRS     Yes, complete items 9a and 9b		tirement System (FERS)	9a.		lication credit payment of excess deduc	tions	Refund		Claim number(s) [if available]
<ol> <li>I am applying to make a service credit payme List below in chronological order all periods of</li> </ol>		ice (Complete item 10) ure all your service is listed	d so t		Service (Go to it e of Personnel N		PM) can bill you	for the corre	ct amount.
Department or Agency (including bureau, branch or division where employed)	Location of Employment (city and state)	Title of Position		Periods	of Service	withheld,	ether deductior withheld and re and remain to y	funded, or	Put a check mark (<) in the boxes below, next to the periods of service you want to pay for. (If you do not want to
				iinning Date m/dd/yyyy)	Ending Date (mm/dd/yyyy)	Not Withheld	Withheld and Refunded	Withheld an Not Refunde	

Telephone number (including area code)

where you can be reached during the day

11. Are deductions for the Federal Employees Retirement System now being withheld from your salary? 12. Give the date of separation from your last position under the Federal Employees Retirement System

No (Go to item 12)

### Example of SF 3108 page 1

9

U.S. Office of Personnel Management CSRS/FERS Handbook for Personnel and Payroll Offices

Yes (Go to item 13)

13. Signature of applicant

Revised June 2013 Previous editions are not usable.

Date of separation (mm/dd/yyyy)

15. E-mail address

Standard Form 3108

16. Date (mm/dd/yyyy)

### Example of SF 3108 Page 2

Application To Pay Military Deposit For Military Service Performed After December 31, 1956

You must be currently employed and covered under FERS to make the military deposit. You must complete the deposit in full before the separation on which your retirement benefit will be based.

Employee's Name			Date of Birth	n (mm/dd)yyyy	2	Social Secu	inty Number
1. Information About En	uployee's Milita	ry Service	1			1	
To Be Compl	eted By Employee		Agenc	y Use Only	(To Be Con	npleted By	Agency HR Office)
Branch of Military	Period o	of Service	Retirement System Rules That Apply to the Service (Check appropriate box) (Check appropriate box)		Accrual Date (IAD)		
	Beginning Date (mm/dd/yyyy)	Ending Date (mm/dd/yyyy)	CSRS	FERS	Yes	No	(mm/dd/yyyy)
				n: The inform and is correct		above is bas	ed on official records of
				cial Signature			Date (mm/dd/)yyyy)

2. Employee's Acknowledgment of Understanding of Military Service Credit and Deposit Rules

I am ourrently employed in a position where deductions for the Federal Employees Referement System (FERS) are being deducted from my salary, and I wish to pay the deposit necessary to obtain oredit for my military service after 1956. I understand that I must pay the entire deposit to my employing agency before separation for referement. I further understand that the military deposit cannot be deemed paid at referement if I am eligible for and elect an alternative annuity. If I do elect the alternative annuity upon retirement, any completed military deposits made to the Fund will be refunded to me along with any other referement contributions or payments I made to the Fund. Once I complete the deposit in full, I understand that it can only be refunded to me if I become eligible for a refund of my retirement contributions or retire without waiving my military retired pay (if any).

I understand that for any given full period of military service that I have performed, if I do not complete the deposit for that full period of military service, any payments I made that were applied to that full period of military service will be refunded to me when I refer or when I become eligible for a refund of my referement contributions. I also understand each of the following service oredit rules and how they apply to any given full period of military service that I have performed for which I have not completed the military deposit:

- For each period of military service performed after 1958 that is subject to FERS rules, the post-1958 military service will not be used to
  compute or establish title to a FERS annuity if I do not complete the deposit before I separate for retirement.
- For each period of military service performed after 1958 that is subject to Civil Service Retirement System (CSRS) rules in a CSRS component of my FERS annuity;
- If the first time I worked in a position where CSRS deductions were withheld from my salary was on or after Ootober 1, 1982, the
  post-1956 military service will not be used to compute or establish title to a FERS annuity if I do not complete the deposit before I
  separate for retirement.
- If the first time I worked in a position where CSRS deductions were withheld from my salary was before October 1, 1982, the
  post-1956 military service will not be used to compute my annuity at age 62 (or when I retire, if I retire after age 62), if I am eligible
  for Social Security benefits at that time.

Finally, I understand that payment of this deposit will not make my military service oreditable if it is otherwise not oreditable under FERS or CSRS. I realize that the Office of Personnel Management (OPM) is solely responsible for adjudicating and administening oivil service retirement benefits. I understand that OPM will determine if my military service can be credited in my FERS retirement when I apply for my retirement benefits.

Employee's Signature	Telephone number where you can be reached during the day.	Date (mm/dd/)yyy)
	( )	

#### Submitting a Military Deposit Request

Upon receipt of your e electronically sign the Application to Make Se Standard Form 3108A, after December 31, ated military earnings, complete all highlighted areas and cary deposit package which includes the <u>Standard Form 3108</u>, e Credit Payment (Federal Employees Retirement System), and ication to Pay Military Deposit for Military Service Performed

Once completed click here to submit your application, estimated earnings, and DD 214, to the Benefits and Entitlement Service Team (BEST) for processing.

NOTE: All military deposits must be paid in full prior to the effective date of separation. This includes separations due to retirement.

#### **Processing a Military Deposit Request**

BEST will complete your military deposit package and forward to DFAS for the calculation of the amount of deposit owed. DFAS will compute the actual deposit amount and contact you to arrange for payment.

Please note: If you do not attach your estimated earnings or your DD 214, BEST will be unable to process your military deposit request.

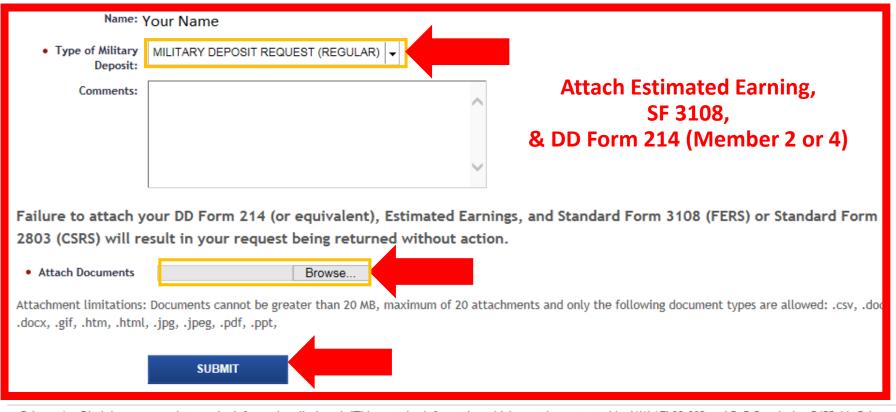
#### Proof of Military Deposit Paid in Full

When your military deposit is paid in full, your leave and earnings statement will reflect that in Block 20. At that time you should contact the payroll office customer service representative at your local base to request a "Paid in Full Letter" that will show proof of payment of your military deposit. You will need to submit this letter to BEST for inclusion into your official personnel records by clicking <u>here</u>.





## **Military Deposit Request**



Privacy Act Disclaimer appropriate to the information displayed. "This contains information which must be protected by IAW AFI 33-332 and DoD Regulation 5400.11; Privacy Act of 1974 as Amended Applies, and it is For Official Use Only (FOUO)." It must be protected or privacy act information removed prior to further disclosure.

 Step 3- Once your package is submitted to MyPers expect to wait about 2 months for DFAS to mail you your military service deposit calculation.



#### Select a product

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MY ACCOUNT	Home > Incidents/Messages		E-mail Us >
<ul> <li>Incidents/Messages</li> <li>My Documents</li> <li>Notifications</li> </ul>	Incidents are only viewable for 1 year from date closed.		
Change Password	My Incidents		
<ul> <li>My Profile</li> </ul>	Results 1 - 3 of 3		
Still Need Help? Contact Us	<u>Subject</u>	Date Date L Status Created Update	
	Military Deposit Request	Closed 02/24/2017 04/28/	2017

My Tasks				
Update this Incident	Task Item	<u>Status</u>	Date Due	Date Completed
No records found.				



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ACTIVE DUTY AF AIR RESERVE	AIR NATIONAL GUARD RETIREE CIVILIAN	RESOURCES FOR FSS			
MY ACCOUNT <ul> <li>Incidents/Messages</li> <li>My Documents</li> </ul>	DFAS will mail you a letter with your deposit amount <u>* Back to List of My Questions</u> once you get the notification in MyPers. Military Deposit Request				
Notifications     Change Password	Discussion Thread				
• My Profile	Response myPers - Total Force Service Center via Email Good Morning	04/28/2017 07:26 AM			
Chill Mand Hale?	DFAS has completed your military deposit. DFAS will provide you with information regarding your deposit amount and pa	ayment options.			
Still Need Help? Contact Us	Once you have completed your military deposit, contact the payroll office customer service representative at your local Full Letter".	base to request a "Paid in			
	Upon receipt of the "Paid in Full Letter", please forward a copy of the letter to the Benefits & Entitlements Service Team to be filed in your electronic Official Personnel Folder (eOPF).				
	To submit your paid in full letter click on the follow link: <u>https://myPers.af.mil/app/answers/detail/a_id/23614/</u>				
	If you have questions regarding the status of your military deposit, you may contact DFAS directly at 1-800-729-3277 (Reference DFAS Remedy Number: ).				
	Thank you,				
	Benefits & Entitlements Service Team				
	DO NOT REPLY to this email. You may update the status of your request via My Account at https://myPers.af.mil/app/a	ccount/questions/list			
	Response myPers - Total Force Service Center via Email	03/24/2017 02:00 PM			
	Your military deposit package has been submitted to DFAS. Please allow 30-45 business days for DFAS to provide you wit your deposit amount and payment options. Once you have contract of the "Paid in Full Letter", please for representative at your local base to request a "Paid in Full Letter". Upon receipt of the "Paid in Full Letter", please for the Benefits & Entitlements Service Team to be filed in your electronic Official Personnel Folder (eOPF). To submit your paid in full letter click on the follow link: <u>https://myPers.af.mil/app/answers/detail/a_id/23614/</u>				



DEFENSE FINANCE AND ACCOUNTING SERVICE Indianapolis 8899 E. 56TH ST INDIANAPOLIS INDIANA 46249-6200



Your Name and Address

## This is the amount you need to pay DFAS

04/27/2017

SUBJECT: MILITARY DEPOSIT INFORMATION (CATCH 62) Employee Identification Number: 123456789

LAD: 7/11/2019

Deposit Amount: \$7,223.00 Service Period(s): 07/12/2005 - 06/30/2014 8 Years, 11 Months, 19 Days

We have received and processed your request for military service deposit calculation. The total amount due, to include any interest accrued to date, is listed above. If you have multiple deposits with multiple IAD (interest accrual dates), please note that the Defense Civilian Payroll System (DCPS) can process only one IAD at a time for payroll deductions or partial payments. After the current deposit is paid in full please submit complete documentation for further deposits. If you would like to pay one lump sum, regardless of IAD, the total amount of your deposit is \$7,223.00 to include the service periods listed above and 8 Years, 11 Months, 19 Days for total periods.

You may pay your military service deposit either online at pay.gov, by payroll deduction or by check. If you desire to initiate payroll deductions, please notify us in writing. The letter should include your signature, as authorization for payroll deductions, name, social security number, and the amount you desire for the bi-weekly deductions. The required minimum deduction is \$25 per pay period. Please fax or forward correspondence to:

DFAS Indianapolis, Civilian Payroll 8899 East 56th Street Indianapolis, Indiana 46249-1900 Fax number (866) 401-5849

Check payments should be made payable to DFAS-CL DSSN 8522. Please include your employee identification number and purpose of payment (Military Deposit) on your check or attach a copy of the payment coupon with the barcoding application attached at the bottom of this letter. Checks should be mailed to:

DFAS Cleveland ATTN: J3DCBB/559 1240 E 9th St. Cleveland, OH 44199

Online payments can be made at www.pay.gov under the form name Military Service Deposit. You will need the following information to make this payment: Name, address, employee identification number, and dollar amount to be paid.



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		DE	PARTN	IENT OF DEI	FENS	<u>SE</u>			1. Pay Period 04/29/17	l End	
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8. Soc Sec No	9.	Locality %		10. FLSA Catego	ry	11. SCD Leave	12. M	ax Leave Carry Over	13. Leave Yes	ar End	
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- Step 4- To pay your military service deposit you can do so online at pay.gov, by payroll deduction or by check. Once you have paid in full you must submit that documentation through MyPers.
  - Tip if you use pay.gov type in the search bar "military deposit"

Vilitary deposit	Search MA	KE A PAYMENT	FIND AN AGEN	CY ONLINE HELP
earch Results for	"Military deposit"			
Refine Your Results Narrow your choices by selecting from the following options:	Forms (19)	Agencies		We're here to help, so how can we?
Agency				We're Available Monday - Friday
<ul> <li>□ Bureau of the Fiscal Service (BFS) (2)</li> <li>□ Defense (DOD) Defense Finance &amp; Accounting Service (DFAS) (3)</li> <li>□ Defense (DOD): Air Force (1)</li> <li>□ Defense (DOD): Defense Health Agency National Capital Region Medical (1)</li> <li>□ Defense (DOD):</li> </ul>	DFAS Military Service Deposit The Military Service Deposit Payment civilian employees to make payments due. This form cannot be utilized until employee?s servicing payroll office ind information from the notification letter to complete the form. Payment can be information, debit or credit card or Pay Form Number: MSD8522 Agency: Defense (DOD) Defense Fin Mew all forms for this agency Continue to the Form	Form is intended for use on their Military Service I after receipt of notificatio dicating the amount due. (database and employee made online using bank Pal.	Deposit amount n from the Specific ID) is required account	<ul> <li>7 a.m 7 p.m. Eastern Closed on holidays</li> <li>Send A Message Contact Us Form You will hear from us by the end of the next business day.</li> <li>Toll Free Number Inside U.S.A. only 800-624-1373</li> </ul>
Defense (DOD): US Navy Naval Hospital (2) DRMSPROPERTYSURP	DLA Disposition Services Euro Please use this form to pay term billing time sales. Form Number: DLA Disposition Servi Agency: DRMSPROPERTYSURPLU >View all forms for this agency Continue to the Form	gs, pre-payments, bid dej ces Europe	posits and one	International Number Outside the U.S.A. +1-216-579-2112

Text Version	Smart Leave and Earnings Statement	Help Main Exit
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DEPARTMENT OF DEFENSE       1. Pay Period End         10/14/17         CIVILIAN LEAVE AND EARNINGS STATEMENT         VISIT THE DFAS WEB SITE AT: WWW.DFAS.MIL							
3. Name	4. Pay Plan/Grade/Step	5. Hourly/Daily/Rate	6. Basic/OT Rate	7. Basic Pay + Locality Adj = A	Adjusted Basic Pay		
8. Soc Sec No	9. Locality %	10. FLSA Category	11. SCD Leave	12. Max Leave Carry Over	13. Leave Year End		
14. Financial Institution - Net Pay	15. Financia	al Institution - Allotment #	1	16. Financial Institution - Allot	iment #2		
17. Tax Marital Exemptions Add Status	'l 18. Tax Marital Exe Status	mptions Add'l Taxi	ng Authority	19. Cumulative Retirement FERS:	20. Military Deposit PAID: 7,223.00 OWED: 0.00		
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### **Paid in Full Letter**



DEFENSE FINANCE AND ACCOUNTING SERVICE Indianapolis 8899 E. 56TH ST INDIANAPOLIS INDIANA 46249-6200

10/12/2017

MEMORANDUM FOR Your Name

SUBJECT: Notice of Military Service Deposit Payment Completion Employee Identification Number: 123456789 Service Period(s): 07/12/2005 - 06/30/2014 8 Years, 11 Months, 19 Days

Your payment for military service deposit has been received and processed by our office. Our records indicate that your deposit was paid in full on 10/4/2017. Please submit a copy of this letter to your Human Resources Office for filing into your Official Personnel File (OPF).

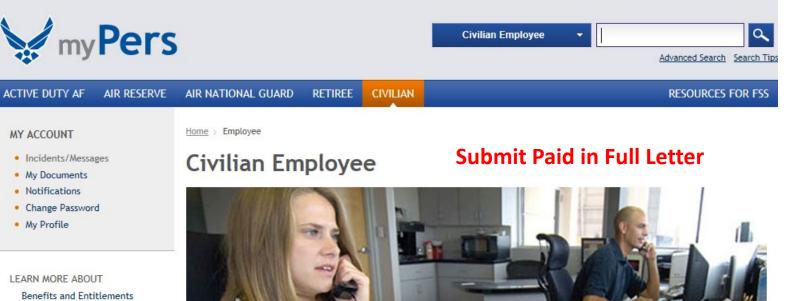
If additional assistance is needed, please contact our Customer Service desk at 800-729-3277 or FAX 866-401-5849 or mail your correspondence to:

DFAS Indianapolis Civilian Payroll 8899 East 56th Street Indianapolis, Indiana 46249-1900

Sincerely,

#### Todd Cress

Todd Cress Branch Chief ADS, TSP and Retirements



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- Non Request for Personnel Action Request
- Intermediate Developmental Education
- Federal Employees Retirement System
- Civilian Developmental Education Resume Template

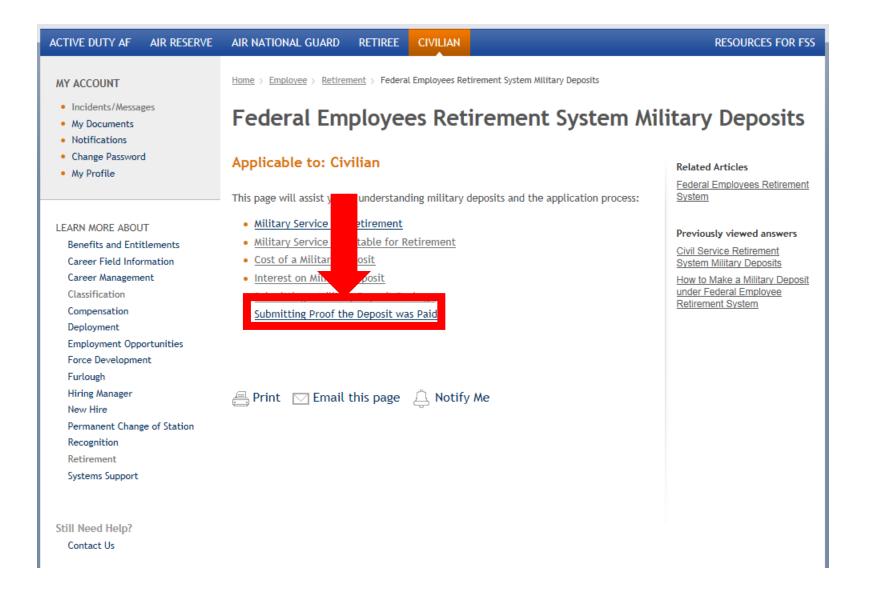
Access Employee Benefits Information System (EBIS)

Basic Developmental Education

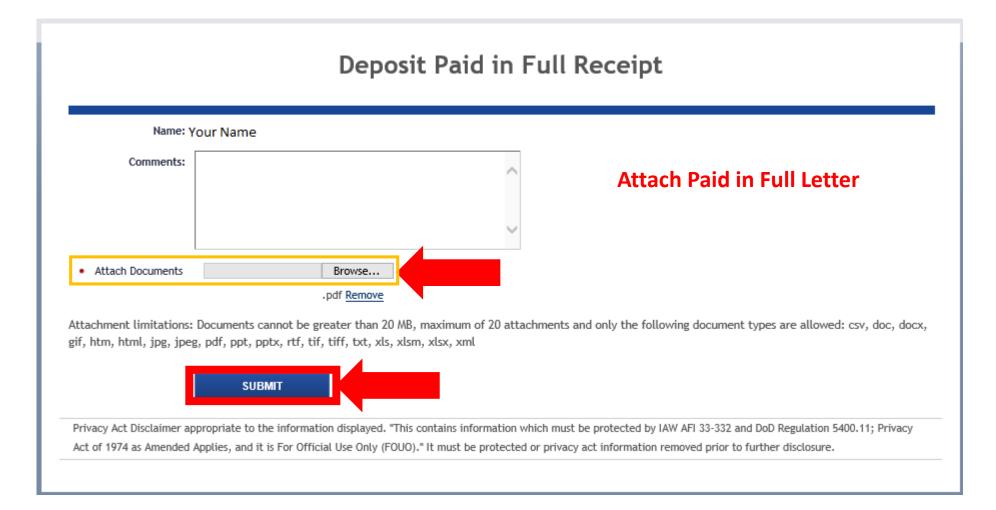
#### Announcements for Airmen

 Solicitation for the General Larry O. Spencer Innovation Award

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Career Field Information Career Management Classification Compensation Deployment	Civil Service tirement System Deposits          • Milit:       aposit         • Civili       deposit	• <u>Civilian Deposit</u>
Employment Opportunities Force Development	Federal En. ees Retirement System Deposits	
Furlough Hiring Manager New Hire	<ul> <li><u>Military Deposit</u></li> <li><u>Civilian Redeposit</u></li> </ul>	<u>Civilian Deposit</u>
Permanent Change of Station Recognition • Retirement	Applying for Retirement	
Systems Support		you are unsure, you can find this information in block 30, on your nel Action, or block 19 on your latest leave and earnings statement.
Still Need Help?	<u>Civil Service Retirement System</u>	Federal Employees Retirement System
Contact Us	Disability Retirement	
	<u>Civil Service Retirement System</u>	Federal Employees Retirement System
	General Information	
	• <u>HR Link</u>	<u>VERA / VSIP</u>



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Change Password     My Profile	App ble to: Civilian	Related Articles
Still Need Help? Contact Us	When the receive your final, paid in full receipt from the Defense Finance and Accounting Service e. for completed military deposits) it is advisable you forward a copy to the Beneric ed Entitlements Service Team. Clice here to submit a copy of your paid in full receipt.	was Paid Submitting Proof the Deposit was Paid Submitting Proof the Deposit was Paid
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	Military Deposit Request		Closed	02/24/2017	04/28/2017			
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