



DEPARTMENT OF DEFENSE
DEFENSE CIVILIAN PERSONNEL ADVISORY SERVICE
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FOR: CIVILIAN PERSONNEL POLICY COUNCIL MEMBERS

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Date: 2021.05.11 14:26:41 -0400

FROM: Defense Civilian Personnel Advisory Service Director, Ms. Michelle LoweSolis

SUBJECT: Exchange Access for Department of Defense Civilian Employees

AUDIENCE: Appropriated and Nonappropriated Fund Civilians

REFERENCES:

- a. Directive-type Memorandum 21-003, "Access to Morale, Welfare, and Recreation Category C Online Activities, DoD Commissaries, and Military Service Exchanges," dated April 12, 2021
<https://www.esd.whs.mil/Portals/54/Documents/DD/issuances/dtm/DTM-21-003.PDF?ver=tBL22TPfvzhPX8XBw71W1A%3D%3D>
- b. Department of Defense Press Release, "Department of Defense Expands Access to Military Exchanges," dated April 29, 2021
<https://www.defense.gov/Newsroom/Releases/Release/Article/2590000/departments-of-defense-expands-access-to-military-exchanges/>
- c. DCPAS Message 2021036 - DTM 21-003, "Access to Morale, Welfare, and Recreation Category C Online Activities, DoD Commissaries, and Military Service Exchanges"

BACKGROUND/INTENT: Reference (a) grants in-store Military Service exchange shopping access to Department of Defense (DoD) and Coast Guard appropriated fund and nonappropriated fund civilian employees that are hired and assigned in the United States and the U.S. territories and possessions (not on a service agreement) within 30 days of publication of the issuance. This shopping access does not include the purchase of military uniforms, tobacco products or alcohol and does not grant access to DoD Commissaries. Reference (b) announces the effective date of in-store Military Service exchange shopping access is May 1, 2021. Please note that this authority does not grant access to DoD Commissaries. Reference (c) is rescinded and should be replaced with this message.

DoD and Coast Guard civilian employees without a common access card may make purchases at the installation where they are employed if they show other proof of employment dated within 12 months (such as a Standard Form 50, Personnel Action Report, or other NAF proof of employment document) and a valid government identification at point of sale.

Reference (a) extends online Military Exchange access for all active and retired DoD and Coast Guard appropriated fund and nonappropriated fund civilian employees within 180 days of its publication (no later than October 9, 2021). The effective date for online access is still to be determined and will be communicated once announced.

POINT OF CONTACT: Taiwana R. Smith, Director, Benefits, Wage, and NAF Policy, Defense Civilian Personnel Advisory Service at (571) 372-1642 or at taiwana.r.smith.civ@mail.mil.

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