

Air Force Flyover Request Process

- Any agency or organization requesting a flyover or static display must place the request in the Air Force Aerial Events website.
- <http://www.airshows.pa.hq.af.mil/publicsite/index.cfm?fwa=home>



U.S. Air Force Aerial Events

NEW REQUESTS

EXISTING REQUESTS

FIND AN AIRCRAFT

OMB No. 0704-XXXX OMB expires XXX XX XXXX

HOME
FAQS
LINKS
CONTACT

U.S. AIR FORCE

Welcome

Please click for

****IMPORTANT INFORMATION****

STOP! PLEASE READ!

There is a security concern that required the removal of the link to the admin area of the Aerial Events website. Please call or e-mail for the login link (DoD employees only)

****Important**** Please ensure you are using internet explorer to submit a request*****

We encourage you to submit your requests and we will determine eligibility based on FY 17 guidance from the Office of the Secretary of Defense.

Please email completed DD 2535 forms to usaf.pentagon.saf-pa.mbx.saf-pa-rss-aerial@mail.mil.



A C-130J Hercules flies along the coast of Santa Cruz Island.



- If the agency or organization desire a particular aircraft or unit to perform, the request has to be in the system. Once it's approved in the system, any unit can volunteer to support.

GENERAL CRITERIA

- Flyover requests for civilian events will be limited to one of the five Patriotic Holidays traditionally supported by the service. Those events are: **Veteran's Day, Memorial Day, Independence Day (July 4th), POW/MIA Day and Armed Forces Day.**
- Civilian air shows will also be eligible for Air Force support in 2016-2017 in a limited capacity. Approved events will be eligible for no more than four static display aircraft, with up to two flyovers during the course of the event.
- Please note that the Air Force premier air power demonstration teams do not count toward those limits. These units are: the USAF Thunderbirds, the F-22 Raptor Demo Team, the F-16 Demo Team and the United States Air Force Academy Wings of Blue Parachute Demo Team.
- Limited aerial event support will be considered for professional sports teams and national civic events on a case-by-case basis.

Paperwork Timeline

- The DD Form 2535 must be submitted on time before an event is deemed eligible. Aviation-related events generally need to arrive at SAF/PAY 45 days in advance. Non aviation-related events off base must arrive at SAF/PAY 45 days in advance with an attached Exception-to-Policy Form. May take just as long for FAA to fill their portion for the form.
- Copy of working PDF form 2535 can be pulled from Aerial Website.

Example Form 2535

Provided by website

REQUEST FOR MILITARY AERIAL SUPPORT ALL EVENT SPONSORS MUST READ THE INSTRUCTIONS ON PAGE 4 BEFORE COMPLETING THIS FORM.				REQUEST NUMBER	OMB No. 0704-0290 OMB approval expires Aug 31 2013
The public reporting burden for this collection of information is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to the Department of Defense, Washington Headquarters Services, Executive Services Directorate, Information Management Division, 1155 Defense Pentagon, Washington, DC 20301-1155 (0704-0290). Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.					
PLEASE DO NOT RETURN YOUR FORM TO THE ABOVE ORGANIZATION. RETURN COMPLETED FORM TO THE ADDRESS ON PAGE 4.					
ALL DATA WILL BE HANDLED ON A "FOR OFFICIAL USE ONLY" BASIS.					
SECTION I - ACTIVITY					
1. CATEGORY REQUESTED (X and complete as applicable)		(1) DATE OF EVENT (YYYYMMDD)	(2) TYPE AIRCRAFT REQUESTED ANY (X) SPECIFIC (Optional)		(3) MILITARY SERVICE REQUESTED ALL (X) SPECIFIC (Optional)
<input checked="" type="checkbox"/>	a. FLYOVER (See paragraph 4 of Instructions)	20181020	<input checked="" type="checkbox"/>		USAF
<input checked="" type="checkbox"/>	b. STATIC DISPLAY (See paragraph 5 of Instructions)	20181020	<input checked="" type="checkbox"/>		USAF
<input checked="" type="checkbox"/>	c. SINGLE AIRCRAFT DEMONSTRATION (See paragraph 7 of Instructions)	20181020		A-10,F-16,F-15,Heritage	USAF
	d. OTHER AERIAL SUPPORT (i.e. Parachute Demo, SAR Demo)				
e. AERIAL DEMONSTRATION TEAM (X all requested. See Instructions.)		(a) PRIMARY DATE (YYYYMMDD)	(b) ALTERNATE DATE(S) (YYYYMMDD)		(c) I WILL CONSIDER ANY DATE DURING AIR SHOW SEASON (X one)
	U.S. ARMY GOLDEN KNIGHTS				<input checked="" type="checkbox"/> YES
	U.S. NAVY BLUE ANGELS				
<input checked="" type="checkbox"/>	U.S. AIR FORCE THUNDERBIRDS	20181020	20181001-20181031		NO
	OTHER (Specify)				
SECTION II - EVENT AND SITE INFORMATION					
2.a. EVENT TITLE (and website, if applicable) Little Rock Air Force Base Open House					
b. SITE OF EVENT (Must be accessible by persons with disabilities) Little Rock Air Force Base		c. SITE CITY, STATE AND ZIP CODE Little Rock Air Force Base, AR 72099		d. SITE ELEVATION (Feet above sea level) 311	e. RUNWAY LENGTH X WIDTH 12000 X 200
f. ARRESTING GEAR (X one) <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		g. TYPE OF SITE (i.e., airport, park, lake, etc.) Air Force Base			
3. EVENT SITE CERTIFICATION (To be completed by an agent exercising authority for site use) I certify that an agreement has been made with the sponsoring organization indicated in Section III to use the event site indicated in 2.b. above.					
a. NAME (Last, First, Middle Initial) Kerry T. Miller		b. TITLE Chief, Airfield Management		c. TELEPHONE NO. (Include area code) 5019873103	
d. SIGNATURE <i>Kerry T Miller</i>				e. DATE SIGNED (YYYYMMDD) 20160630	
4. INCLUSIVE DATES/TIME OF EVENT (YYYYMMDD) 20181020-20181021			5. IS THERE CIVILIAN AVIATION/AERIAL PARTICIPATION PLANNED FOR THE EVENT? (X one)		<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
6. ATTENDANCE		7. PLANNED MEDIA COVERAGE (X as applicable)			
a. PROJECTED 300000	b. PRIOR EVENT 250000	<input checked="" type="checkbox"/> TELEVISION <input checked="" type="checkbox"/> RADIO	<input checked="" type="checkbox"/> PRINT <input type="checkbox"/> NONE	YOUR MEDIA/PR POC (Name/telephone/email): Mr. Bob Oldham, 501-987-3788	

Ask for everything you event or space can handle

Schedules are made 2 years at a time

Be as specific as possible.

This can be anyone who can verify the site elevation.

Place N/A for flyovers only

Can be any organization...City of Little Rock, etc.

Can be the airshow director, air boss, or another point of contact handling the flyover for your agency

SECTION III - SPONSOR INFORMATION			
8. LOCAL SPONSORING ORGANIZATION			b. TYPE (X one)
a. NAME 19 AW			<input checked="" type="checkbox"/> PROFIT <input type="checkbox"/> NONPROFIT
9. POINT OF CONTACT FOR AVIATION ACTIVITIES FOR THIS EVENT (Please PRINT all contact information.)			
a. (X one)	MS.	b. NAME (Last, First, Middle Initial)	c. RANK (If military)
<input type="checkbox"/> MR.	<input checked="" type="checkbox"/> OTHER	Baker, Jason R	Maj
d. ADDRESS			
(1) NUMBER AND STREET/SUITE NUMBER Bldg 314, CMSgt Williams Dr		(2) CITY Little Rock AFB	(3) STATE AR
		(4) ZIP CODE 72099	
e. TELEPHONE NO. (Include area code or DSN if military)		f. E-MAIL ADDRESS	g. FAX NO. (Include area code)
(1) 501-987-3419		jason.baker.3@us.af.mil	
(2)			

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PREVIOUS EDITION IS OBSOLETE.

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Adobe Professional 8.0

Sponsored by the city?

These two questions are very important.

10.a. EVENT TITLE Little Rock Air Force Base Open House	b. EVENT DATE	
SECTION III - SPONSOR INFORMATION (Continued)		
11. IS EVENT OFFICIALLY SUPPORTED BY LOCAL GOVERNMENT (X one)	YES	NO
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12. WILL YOU PROVIDE POST-EVENT REPORT ON REQUEST? (X one)	YES	NO
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13. DOES SPONSORING ORGANIZATION PERMIT MEMBERSHIP WITHOUT REGARD TO RACE, RELIGION, SEX OR COLOR? (X one)	YES	NO
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
14. WILL ALL ASPECTS OF THIS EVENT BE AVAILABLE TO ALL PERSONS WITHOUT REGARD TO RACE, RELIGION, SEX OR COLOR? (X one)	YES	NO
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
15. WILL THE EVENT BE OPEN TO THE GENERAL PUBLIC? (X one)	YES	NO
	<input checked="" type="checkbox"/>	<input type="checkbox"/>

This entire section is completed by local FAA rep.
Address: [2601 David Grundfest Jr Dr, Little Rock, AR 72206](#)
Phone: (501) 379-2900

SECTION IV - FEDERAL AVIATION ADMINISTRATION COORDINATION (Airspace Coordination)	
FOR THIS EVENT TO BE CONSIDERED FOR U.S. MILITARY SUPPORT, THE SPONSOR MUST HAVE THIS SECTION COMPLETED BY THE FLIGHT STANDARDS DISTRICT OFFICE RESPONSIBLE FOR CONTROLLING THE AERIAL ACTIVITIES AT THE EVENT SITE.	
For events where the airspace falls under the purview of the United States Department of Transportation, Federal Aviation Administration (FAA) coordination is required for all U.S. military aviation activities described in Section I EXCEPT AIRCRAFT STATIC DISPLAYS . THE SPONSOR WILL FORWARD THIS DOCUMENT, WITH SECTIONS I THROUGH III AND SECTIONS V THROUGH VII COMPLETED, TO THE FLIGHT STANDARDS DISTRICT OFFICE (FSDO) HAVING JURISDICTION OVER THE SITE. After completion of Section IV by the FSDO, form will be returned to the sponsor for submission to DoD. Sponsors will allow a minimum of 45 days for FAA review and completion.	
16. FLIGHT STANDARDS DISTRICT OFFICE REVIEW I have reviewed the requested activity in Section I and determined that: (X and complete as applicable)	
<input checked="" type="checkbox"/>	a. FAA/OTHER GOVERNMENTAL WAIVER IS NOT REQUIRED.
<input checked="" type="checkbox"/>	b. WAIVER IS REQUIRED FOR THE FOLLOWING EVENT(S) LISTED IN SECTION I: (Specify) USAF Thunderbirds or aircraft performing aerobatic flight will need a waiver of 14 CFR 91.303
<input checked="" type="checkbox"/>	c. COORDINATION HAS BEEN ACCOMPLISHED WITH CONTROLLING AIR TRAFFIC CONTROL FACILITY.
<input type="checkbox"/>	d. AIR TRAFFIC COORDINATION IS NOT REQUIRED.
<input checked="" type="checkbox"/>	e. DEMONSTRATION SITE FEASIBILITY STUDY IS REQUIRED AND SITE PLAN WAS SUBMITTED BY THE SPONSOR. (Must meet show line, crowd line, airspace parameters and show congested areas, dwellings, thoroughfares, and obstructions within 3 NM of show center.)
<input type="checkbox"/>	f. DEMONSTRATION SITE FEASIBILITY STUDY IS NOT REQUIRED.
<input type="checkbox"/>	g. NO MAJOR NOISE CONCERNS IN THE REQUESTED AIRSPACE.

20.a. EVENT TITLE		b. EVENT DATE	
Little Rock Air Force Base Open House			
SECTION V - PROGRAM			
21. PROGRAM THEME AND OBJECTIVE <i>(Please explain how aviation support is an integral part of the event.)</i>			
Objective: Use aerial demonstrations and displays in partnership with the 314th Airlift Wing, 189th Airlift Wing, other LRAFB tenant units and our community partnership to inform, enhance, and foster support from the community, businesses, and government officials within our state and across the nation. To motivate youth towards seeking a military career.			
This is section to explain the event theme and justify the flyover or static display request. This can range from military recruitment to reinvigorating enthusiasm for aviation.			
22. CHARGES AND FEES			
a. ADMISSION	b. PARKING	c. SEATING	d. OTHER (Specify)
0	0	0	0
e. DOES EVENT RAISE FUNDS? <i>(X one)</i>	f. FUNDS WILL BE USED FOR <i>(X as applicable)</i>		g. SPECIFIC INSTRUCTIONS FOR USE OF FUNDS <i>(Company, Charity or Organization to benefit)</i>
<input type="checkbox"/> YES <i>(Complete 22 f and 22 g.)</i>	<input type="checkbox"/> (1) CHARITIES	<input type="checkbox"/> (4) OTHER <i>(Explain in 22 g.)</i>	
<input checked="" type="checkbox"/> NO	<input type="checkbox"/> (2) EXPENSES		
	<input type="checkbox"/> (3) PRIZES		
23. HISTORICAL INFORMATION			
a. LIST ALL YEARS THE EVENT HAS BEEN HELD	b. LAST AERIAL DEMONSTRATION AND YEAR OF PERFORMANCE <i>(i.e., Blue Angels, Thunderbirds, Golden Knights)</i>	c. LIST CIVILIAN AND MILITARY AIRCRAFT AT LAST YEAR'S EVENT	
	Blue Angels (2012)		

List years:
(2010, 2012, etc.)

List the major aerial demo teams only

By initialing in this section, you are agreeing to provide the items below for any military unit that provides a static display or other type of support.

SECTION VI - SUPPORT <i>(All Requests other than Flyovers)</i>	
24. THE SPONSOR AGREES TO: <i>(Initial each item signifying acceptance. Lack of initials renders the event ineligible for all support other than Flyovers.)</i>	INITIALS
a. OBTAIN THE AIR SHOW WAIVER FROM THE FAA MONITOR PRIOR TO THE EVENT FOR EACH ACTIVITY REQUIRING A WAIVER <i>(plan a 60-day lead time). FAILURE TO OBTAIN A WAIVER WILL RESULT IN DEMONSTRATION CANCELLATION AT THE EXPENSE OF THE SPONSOR.</i>	
b. PAY TEAM COSTS AS OUTLINED ON PAGE 4, PARAGRAPHS 6 OR 8 OF INSTRUCTIONS, AS APPLICABLE. <i>(Applies only for Blue Angels, Thunderbirds, or Golden Knights requests.)</i>	
c. PROVIDE OR REIMBURSE TRANSPORTATION, MEALS, AND QUARTERS COSTS <i>(including pre-event visits) FOR ARMED FORCES PARTICIPANTS, AS REQUIRED.</i> <i>(Reimbursement for demonstration teams covered in paragraphs 6 or 8 of Instructions.)</i>	
d. PROVIDE SUITABLE AIRCRAFT FUEL AT MILITARY CONTRACT PRICES. <i>(Sponsor must pay all costs over military contract prices, including any transportation and handling charges, if fuel is not available at such prices.)</i>	
e. PROVIDE SECURITY FOR AIRCRAFT AT EVENT SITE DURING ENTIRE STAY. <i>(Certain assets (i.e., B-2 and F-117) will require extensive security.)</i>	
f. PROVIDE MOBILE FIREFIGHTING, CRASH, AND GROUND-TO-AIR COMMUNICATIONS EQUIPMENT AT THE SHOW SITE FOR FLIGHT AND PARACHUTE DEMONSTRATIONS AND STATIC DISPLAY AIRCRAFT.	
g. PROVIDE AMBULANCE AND MEDICAL PERSONNEL ON SITE DURING FLIGHT AND PARACHUTE DEMONSTRATIONS AND CERTAIN OTHER TYPES OF AERIAL ACTIVITIES AS DETERMINED, IN ADVANCE, BY THE MILITARY SERVICES.	
h. PROVIDE TELEPHONE FACILITIES FOR NECESSARY OFFICIAL COMMUNICATIONS AT THE EVENT SITE.	
i. PROVIDE AERIAL PHOTOGRAPH AND AIRFIELD DIAGRAM UPON REQUEST.	
j. PROVIDE LOCAL MILITARY RECRUITERS, AT NO CHARGE, PRIME SPACE AT THE EVENT SITE FOR RECRUITING ACTIVITIES.	

This needs to be signed by the Chairman or President of your agency or organization. The base wing commander will only sign if it is an airshow held on a military installation.

SECTION VII - CERTIFICATION BY SPONSOR

25. PRESIDENT/CHAIRMAN OF SPONSORING ORGANIZATION/BASE OR WING COMMANDER (if military sponsored)

I certify that the information provided above is complete and accurate to the best of my knowledge. I understand that representatives from the military services will contact us to discuss arrangements and additional costs involved prior to final commitments. Any changes to the information on this form may invalidate eligibility for military participation.

a. SIGNATURE	b. DATE SIGNED (YYYYMMDD)	c. PRINT NAME AND TITLE
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Other Helpful Notes:

- Once the Form 2535 is signed and completed, upload to the Aerial Demonstration website.
- <http://www.airshows.pa.hq.af.mil/publicsite/index.cfm?fwa=home>
- Speak with your local military Public Affairs office to help expedite the paperwork and keep track of it.
- Once SAF/PA approves the request it will show on the website. If you have a particular Air Force unit you want to conduct a flyover or static display, that unit has to be the first to volunteer within the system.
- There are many factors that go into what event is supported by the Air Force. Get your request in early to increase the chances of some type of aerial support.